

Media Advisory

November 15, 2018

Contact: Lenore M. Adams Legislative Branch PIO & Facilities/Continuity Coordinator
Montana Legislative Services Division

Legislative Media Orientation - December 3rd, 2018 10:00am to noon - Capitol Building Room 172

As the 2019 legislative session draws near, Legislative Services Division in conjunction with the House and Senate Sergeant at Arms offices, is holding an orientation for media representatives who plan to cover the upcoming session. The orientation will be held in the State Capitol -1301 East 6th Avenue Helena MT.

The orientation will cover:

- Media Credentialing for the 2019 session. Press representatives will be able to get their House and Senate Floor access passes starting on this day
- The Legislative Leadership Policy from the House and Senate Sergeant at Arms offices, including decorum on the floor and in committee rooms
- How to contact legislators
- Media Resources from the Legislative Branch
- Tours of audio feed locations in the chambers and committee rooms
- How to use the legislature's online resources such as Bill Tracking and Live Streaming
- Emergency procedures in the Capitol and security and safety issues

House, Senate, and Services Staff will be available to answer any questions you may have to help facilitate your coverage of legislative proceedings.

Please see the Legislative Branch website www.leg.mt.gov for updated credentialing guidelines, chamber decorum rules, and the media floor access badge form. Please note the requirement of an official letter of introduction from your company is necessary to obtain floor credentials. Click on "2019 Session", "Media Information" and "Floor Access Registration Form." This form must be filled in and signed by Legislative Service prior to receiving your badge from General Services Division. GSD will charge \$10.00 cash or check (no debit or credit cards) for the badge.

All members of the media (new and veteran) are invited and encouraged to attend. Our webpage and LAWS system has been updated so you will receive helpful tips.

Please share this information with any media colleagues who may be interested in attending.

For more information, please contact Lenore Adams 406-444-4456 leadams@mt.gov