MONTANA LEGISLATIVE BRANCH

Legislative Fiscal Division

Room 110 Capitol Building * P.O. Box 201711 * Helena, MT 59620-1711 * (406) 444-2986 * FAX (406) 444-3036

Legislative Fiscal Analyst
CLAYTON SCHENCK

Date: May 25, 2006

To: Legislative Finance Committee

From: Jon Moe
Fiscal Specialist

Subject: Required Reports for June 2006 LFC Meeting

The legislature (through statute, language in bills, or committee action) requires certain reports to be submitted to the Legislative Finance Committee (LFC) and the Legislative Fiscal Division (LFD). State agencies and other entities have been requested to provide information on various subjects of interest to facilitate the decision-making process.

The reports fit into two categories: 1) reports required to be submitted to the LFC are generally to monitor compliance or progress with legislative policy/initiatives; and 2) reports required to be submitted to the LFD are primarily to provide data relevant for staff analysis of budget issues for the next legislative session. The attached report lists the required reports identified and the occurrences of the reports received or expected to be received during the 2007 biennium. Four reports have been received since the last LFC meeting (March 2006), but are not included under this cover. Three monthly Medicaid cost reports (received in March, April, and May and listed under item #17) are not attached as the reports are too large to include, but are being reviewed by the assigned LFD analyst. The Montana Comprehensive Health Association semi-annual report (under item #15) by "lead carrier" Blue Cross/Blue Shield was sent directly to all legislators so it also is not attached.

Generally, this summary report on "required reports" is provided to the committee simply for information purposes. Although it is on the LFC meeting agenda, there are typically no oral reports provided unless there is an issue identified by the staff that needs to be brought to the committee's attention. If a committee member has a question, he or she can contact the indicated staff member directly or raise the question in the meeting.

If you have questions, please feel free to contact Jon Moe by e-mail at jonmoe@mt.gov or by telephone at 406-444-2986.

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Required Reports List for 2006-07 Biennium

Prepared by the Legislative Fiscal Division

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
1	House Bill 2	Governor's Office	Per HB 2	LFC	Wilkinson	

Short Description: **Interim reports by the Marketing and Business Recruitment program as required in HB 2, by July 31, 2005, July 1, 2006, and November 15, 2006.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2006	Governor's Office	7/31/2005	9/22/2005	On file - revision received 12/1/05
2006	Governor's Office	2/24/2006	2/24/2006	On file - 2nd revision of 7/31 report
2007		7/1/2006		Not due yet
2007		11/15/2006		Not due yet

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
2	2-17-515	Administration	Upon Occur.	LFC	DeWitt	

Short Description: **Exceptions to information technology policy, standard, or other requirement.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2006	Administration-ITSD		10/7/2005	Part of CIO report at LFC meeting
2006	Administration-ITSD		12/6/2005	Part of CIO report at LFC meeting
2006	Administration-ITSD		3/10/2006	Part of CIO report at LFC meeting

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
3	2-17-522	Administration	March, Even Yr	LFC	DeWitt	

Short Description: **Updates to state strategic information technology plan. It is to be provided to the LFC at its first meeting following March 1st of even year.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2006	Administration-ITSD	3/10/2006	3/10/2006	Presented at Mar 10th LFC meeting

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
4	17-1-505(2)	Agencies	Upon Occur.	LFD	Moe	

Short Description: **Report on the identification of the use of a dedicated revenue provision that does not satisfy the criteria established in statute. The Legislative Fiscal Analyst will report these to the LFC no later than Oct. 31 of the year preceding a regular session.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2006				None reported

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
5	17-1-102(4)	Administration	FY End	LFC	DeWitt	

Short Description: **Reports on general fund/non-general fund encumbrances remaining at fiscal year-end. After 3 years, approved extensions must be reported.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2006	Administration	9/15/2005	9/21/2005	On file - GF Encumbr extensions
2006	Administration	9/15/2005	9/21/2005	On file - NonGF Encumbr extensions

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
6	17-2-107(5)	CHE/Administration	Annual	LFC	Peura	DeWitt

Short Description: **Loans or loan extensions authorized for two consecutive fiscal years to same accounting entity - due 9/1 of the next year.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2006	Administration	9/1/2005	9/21/2005	On file
2006	CHE	9/1/2005	2/21/2006	On file

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
7	17-2-107(6)	Commissioner Higher Ed	Annual	LFC	Peura	

Short Description: **Negative cash balances for any two consecutive fiscal years - due 9/1 of the next year.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2006	CHE	9/1/2005	9/7/2005	On file

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
8	17-2-111	Administration	Feb. 1, 2006	LFC	Moe	

Short Description: **Information of state special revenue accounts as requested by the LFC.**

Reports Scheduled / Rec'd:	During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
	2006				None requested

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
9	17-2-304(1)	Approving Authority	Sept 15	LFC	Purdy	

Short Description: **Information concerning accounts with cash balances in excess of statutory limits; certification of statutory exceptions.**

Reports Scheduled / Rec'd:	During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
	2006	OBPP	9/15/2005	9/13/2005	On file

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
10	17-7-140(1)(b)	Agencies	Upon Occur.	LFD	Purdy	

Short Description: **Analyze if GF program is mandatory and analyze the impact of the proposed reduction in spending in instances in which the Governor is proposing reductions in spending of up to 10 percent. The "trigger" for this to occur is in statute.**

Reports Scheduled / Rec'd:	During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
	2006				No reported occurrences

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
11	17-7-140(1)(b)	Budget Director	Upon Occur.	LFD	Purdy	

Short Description: **Copy of the recommendations for reductions in spending. The "trigger" for this to occur is in statute.**

Reports Scheduled / Rec'd:	During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
	2006				No reported occurrences

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
12	17-7-304(2)	USystem (Bd of Regents)	If Requested	LFC	Peura	Duncan

Short Description: **Long-term plan for major and deferred maintenance expenditures and equipment or fixed assets.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2006				Not requested at this time

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
13	17-8-101 (5)	OBPP	Semi-Annual	LFC	Purdy	

Short Description: **Appropriations transferred from one state agency to another if original purpose is maintained.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2006	OBPP	9/15/2005	9/7/2005	On file
2006	OBPP	2/15/2006	2/21/2006	On file

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
14	17-8-101 (7)	Administration	Annually	LFC	DeWitt	

Short Description: **Nature, status, and justification for all new accounts in the enterprise fund and the internal service fund.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2006	Administration	9/30/2005	9/21/2005	On file

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
15	33-22-1514(4)	Lead Carrier (BC/BS)	Semi-Annual	LFC	Wilkinson	

Short Description: **Report on the operation of the Montana Comprehensive Health Association plan by selected lead carrier, which is Blue Cross/Blue Shield.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2006	BlueCross/BlueShield	10/15/2005	11/16/2005	FY05 annual report-sent direct to legislators
2006	BlueCross/BlueShield	4/15/2006	4/12/2006	FY06 Semi-annual rpt-sent direct to legislators

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
16	39-71-2363(2c)	State Fund	October 1	LFC	Wilkinson	

Short Description: **Submit for review the approved annual budget for State Fund for the succeeding fiscal year.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2006	State Fund	10/1/2005	9/21/2005	On file - Sent direct to legislators

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
17	53-6-110(4)	DPHHS	Monthly	LFC	Steinbeck	

Short Description: **Monthly (11/15 - 6/15) reports containing estimates of the cost for Medicaid services and a budget status report for all department programs, and a fiscal year-end summary of Medicaid costs and department budget status report.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2006	DPHHS	11/15/2005	11/15/2005	Provided to LFA analyst
2006	DPHHS	12/15/2005	12/15/2005	Provided to LFA analyst
2006	DPHHS	1/15/2006	1/15/2006	Provided to LFA analyst
2006	DPHHS	2/15/2006	2/17/2006	Provided to LFA analyst
2006	DPHHS	3/15/2006	3/15/2006	Provided to LFA analyst
2006	DPHHS	4/15/2006	4/15/2006	Provided to LFA analyst
2006	DPHHS	5/15/2006	5/15/2006	Provided to LFA analyst

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
18	53-6-116(5)	DPHHS	Upon Occur.	LFC	Steinbeck	

Short Description: **Managed-care and capitated health care systems for medicaid recipients if developed.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2006				No reported occurrences

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
19	61-5-121(1)(a)	Justice	October, even year	LFC	Gervais	

Short Description: **Report on deposit and transfer of amounts from drivers licence fees to the highway patrol officers' retirement pension trust fund.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2007	Justice	10/31/2006		Not due yet

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
20	85-1-605(4)	Nat Resources & Cons	Upon Occur.	LFC	Duncan	

Short Description: **Allocation of renewable resource grants and loans for emergencies.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2006	DNRC		9/21/2005	On file - report as of 6/30/05

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
21	90-6-703	Commerce	Upon Occur.	LFC	Duncan	

Short Description: **Report on emergency grants awarded from an appropriation from the treasure state endowment special revenue account for emergency grants.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2006	Commerce		9/21/2005	On file