

Community Technical Assistance Program		Agency/Program #: 6501-60-I1
		Division: Community Development
		Program: Community Tech Assist
Agency Name:	Department of Commerce	
Agency Contact:	Dave Cole	841-2776
LFC Contact:	Representative Erickson, Representative Ripley	
LFD Liaison:	Pam Joehler	444-2722
OBPP Liaison:	Mark Bruno	444-4588

Program or Project Description:

See attached document from OBPP

Fund Name:	Appropriation, Expenditure and Source				Approp & Expenditure numbers are as of October 31, 2007
	2008		2009		
	Approp.	Expended	Approp.	Expended	
General Fund					
State Special					
Federal Funds					
Total:	\$0	\$0	\$0	\$0	

Goal(s):

See attached document from OBPP

Performance Measures :

See attached document from OBPP

2009 Biennium Significant Milestones:	Completion Dates	
	Target	Actual
1		
2		
3		
4		
5		

Performance Report:

See attached document from OBPP

LFD Narrative:

EXECUTIVE CHANGES -- Goals and performance measures were not negotiated before the October 2007 LFC meeting. Therefore, the Executive Changes discussed below are in comparison to the budget initiative narrative submitted to the 2007 Legislature.

1. Changes to Goals/Initiatives: No. However, the stated goal of this initiative is a quadrant one goal (What did we do?) rather than quadrant three or four (Why are we doing this activity and are we better off?)
2. Changes to Performance Measures: Yes. The agency added a couple of performance measures that address the question, Are we better off?

LFD ASSESSMENT

1. Goal is measurable within the biennium: Partially. Only 1 of 10 performance measures had any time interval for conducting or completing the activity; and this interval was stated as "on an annual basis".
2. Progress toward goal: Unable to determine – program staff have been hired, but no other performance measures have been reported nor any indication given as to when performance would be reported.

APPROPRIATION ISSUES

1. Appropriation/Expenditures Provided: No
2. Other Appropriation Issues: None at this time

OPTIONS REGARDING GOAL/INITIATIVE AND PERFORMANCE MEASURES

1. Request the agency assign timeframes to the performance measures that will allow the LFC to evaluate progress prior to the next regular legislative session.



Version	Date	Author
AW-1	12/6/07	Joehler

Change Description
Add LFD narrative



GOVERNOR'S OFFICE OF
BUDGET AND PROGRAM PLANNING

Goals/Objectives

Agency Contact: Dave Cole **Phone Number:** 841-2776
Agency Name: Commerce
Division: Community Development
Program (identify and briefly describe): Since 1967, the Community Technical Assistance Program (CTAP) has been responsible for fulfilling the mandates of 90-1-103, MCA:

- (a) cooperate with and provide technical assistance to county, municipal, state, and regional planning commissions, zoning commissions, parks or recreation boards, community development groups, community action agencies, and similar agencies created for the purposes of aiding and encouraging orderly, productive, and coordinated development of the communities of the state; . . .
- (b) assist the governor in coordinating the activities of state agencies that have an impact on solution of community development problems and implementation of community plans;
- (c) serve as a clearinghouse for information, data, and other materials that may be helpful or necessary to local governments to discharge their responsibilities and provide information on available federal and state financial and technical assistance;
- (d) carry out continuing studies and analyses of the problems faced by communities within the state and develop those recommendations for administrative or legislative action as appear necessary. In carrying out the studies and analyses and in providing technical assistance to communities, the department shall pay particular attention to the planning and financing of public facilities and to the problems of metropolitan, suburban, and other areas in which economic and population factors are rapidly changing.

List a single goal and brief description:

To efficiently and effectively provide technical assistance to local governments, private and non-profit development groups, and the general public with comprehensive planning and community development.

Describe the performance measures related to this goal:

Establish a functional and user-friendly CTAP website to make publications available for download, for sharing current news regarding court decisions, and community planning developments in Montana and elsewhere, and for contacting CTAP staff for technical assistance.

Update as needed the Montana Model Subdivision Regulations to reflect statutory changes and current best practices.

Revise the 2006 Montana's Growth Policy Resource Book to reflect 2007 legislation (SB 51 and SB 201).

Revise and update the 1998 The Montana Planning Board Members Handbook.

Update as needed the Montana Land Use and Planning Law digest to aid local governments and the development community in understanding the evolving legal framework under which land use and planning regulations are developed and administered.

Survey county and municipal governments to determine the current status of community planning and land use regulation, including the number of local governments with up-to-date growth policies, capital improvements plans, zoning, and subdivision regulations.

Maintain and update a database of existing growth policies, subdivision regulations and zoning regulations statewide with web-based links so they may be used as models for other communities.

Monitor and document the compliance of growth policies and subdivision regulations with statute, statewide on an annual basis.

Survey key client groups to identify priorities for technical assistance, in preparation for the Executive Planning Process.

Log client contacts, projects, and workshops that CTAP has assisted with to determine trends and to help prioritize future technical assistance efforts. |

List significant milestones and target dates to be completed in the 2009 Biennium:

| July 27, 2007: Attorney hired with Masters Degree in Urban Planning and six years experience in local government and land use and planning law.

September 24, 2007: Program Manager hired with Masters Degree in Geography/Planning and eight years experience in local government planning.

Hold meetings with stakeholders to identify their priorities for technical assistance. |

Describe the current status of the measurements related to the goal:

| Ongoing. |