MONTANA LEGISLATIVE BRANCH

Legislative Fiscal Division

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Legislative Fiscal Analyst
CLAYTON SCHENCK

Date: September 23, 2009

To: Legislative Finance Committee

From: Jon Moe
Fiscal Specialist

Subject: Required Reports for September 2009 LFC Meeting – *Web Version* - Revised

The legislature (through statute, language in bills, or committee action) requires certain reports to be submitted to the Legislative Finance Committee (LFC) and the Legislative Fiscal Division (LFD). State agencies and other entities have been requested to provide information on various subjects of interest to facilitate the decision-making process.

The reports fit into two categories: 1) reports required to be submitted to the LFC are generally to monitor compliance or progress with legislative policy/initiatives; and 2) reports required to be submitted to the LFD are primarily to provide data relevant for staff analysis of budget issues for the next legislative session. The attached report lists the required reports identified and the occurrences of the reports received or expected to be received during the 2011 biennium. Twelve reports have been received since the last LFC meeting (June 2009). Ten of those reports are attached under this cover for your review. The Medicaid cost and budget status report (item #24) is not copied for the committee because of its size but rather is reviewed by division staff on behalf of the committee, and comments or concerns will be brought to the committee for its consideration. The State Fund budget (#19) is not attached as it is the topic of a separate agenda item in the December meeting.

Generally, this summary report on "required reports" is provided to the committee simply for information purposes. Although it is on the LFC meeting agenda, there are typically no oral reports provided unless there is an issue identified by the staff that needs to be brought to the committee's attention. If a committee member has a question, he or she can contact the indicated staff member directly or raise the question in the meeting.

If you have questions, please feel free to contact Jon Moe by e-mail at jonmoe@mt.gov or by telephone at 406-444-2986.

[Note: This web version does not include copies of individual reports because most were not available electronically. If a copy is desired of a particular report, contact Jon Moe.]

Required Reports List for 2010-2011 Biennium

Prepared by the Legislative Fiscal Division

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
1	House Bill 10	DPHHS	Upon Occur.	LFC	Wilkinson	Daumiller

Short Description: **Report on changes to appropriations and authority related to the IT projects in HB 4 of 2007 May special session (section 3, Chapter 3, Special Laws of May 2007 [subsection 3] and in section 2 of HB 10 [subsection 3] of 2009 session)**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010	DPHHS		9/21/2009	On file

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
2	House Bill 676	Transportation	Nov 1 of even year	LFC	DeWitt	

Short Description: **Report summarizing emergency medical services grants requested, awarded, and use of funds, by November 1 preceding regular session of legislature. Session Laws 2009, Chapter 486, section 25.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2011		11/1/2010		Not due yet

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
3	2-17-101(1)	Administration	Sept 1 of even year	LFC	DeWitt	

Short Description: **Identify the amount, location, and nature of space used by each agency, including summary of info on avaerage cost per square foot for each municipality.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2011		9/1/2010		Not due yet

Required Reports List for 2010-2011 Biennium

Prepared by the Legislative Fiscal Division

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
4	2-17-515	Administration	Upon Occur.	LFC	DeWitt	

Short Description: **Exceptions to information technology policy, standard, or other requirement.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010	Administration			Expected at 9/24 LFC meeting

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
5	2-17-522	Administration	March, Even Yr	LFC	DeWitt	

Short Description: **Updates to state strategic information technology plan. It is to be provided to the LFC at its first meeting following March 1st of even year.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010		3/5/2010		Not due yet

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
6	17-1-102(4)	Administration	FY End	LFC	DeWitt	

Short Description: **Reports on general fund/non-general fund encumbrances remaining at fiscal year-end. After 3 years, approved extensions must be reported.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010	Administration	9/15/2009	8/31/2009	On file - GF encumbrance extensions
2010	Administration	9/15/2009	8/31/2009	On file - Non-GF encumbrance extensions

Required Reports List for 2010-2011 Biennium

Prepared by the Legislative Fiscal Division

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
7	17-1-505(2)	Agencies	Upon Occur.	LFD	Moe	

Short Description: **Report on the identification of the use of a dedicated revenue provision that does not satisfy the criteria established in statute. The Legislative Fiscal Analyst will report these to the LFC no later than Oct. 31 of the year preceding a regular session.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010				None reported

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
8	17-2-107(5)	CHE/Administration	Annual	LFC	Joehler	DeWitt

Short Description: **Loans or loan extensions authorized for two consecutive fiscal years to same accounting entity - due 9/1 of the next year.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010	Administration	9/1/2009	8/31/2009	On file
2010	CHE	9/1/2009	9/3/2009	On file

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
9	17-2-107(6)	Commissioner Higher Ed	Annual	LFC	Joehler	

Short Description: **Negative cash balances for any two consecutive fiscal years - due 9/1 of the next year.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010	CHE	9/1/2009	9/14/2009	None to report

Required Reports List for 2010-2011 Biennium

Prepared by the Legislative Fiscal Division

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
10	17-2-111	Administration	Feb. 1, 2010	LFC	Moe	

Short Description: **Information of state special revenue accounts if requested by the LFC. (Last was December 2007 to the Department of Administration requesting certain information on state special revenue accounts established or modified since July 1, 2002.)**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010				None requested at this time

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
11	17-2-304(1)	Approving Authority	Sept 15	LFC	Purdy	

Short Description: **Information concerning accounts with cash balances in excess of statutory limits; certification of statutory exceptions.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010		9/15/2009		Expected soon

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
12	17-5-820(3)	Commerce	Upon Occur.	LFC	Stayner	

Short Description: **Presentation to Legislative Finance Committee on issuance of bonds for aerospace transportation and technology projects.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010				None reported

Required Reports List for 2010-2011 Biennium

Prepared by the Legislative Fiscal Division

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
13	17-7-140(1)(b)	Agencies	Upon Occur.	LFD	Purdy	

Short Description: **Analyze if GF program is mandatory and analyze the impact of the proposed reduction in spending in instances in which the Governor is proposing reductions in spending of up to 10 percent. The "trigger" for this to occur is in statute.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010				No reported occurrences

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
14	17-7-140(1)(b)	Budget Director	Upon Occur.	LFD	Purdy	

Short Description: **Copy of the recommendations for reductions in spending. The "trigger" for this to occur is in statute.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010				No reported occurrences

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
15	17-7-304(2)	USystem (Bd of Regents)	If Requested	LFC	Joehler	Duncan

Short Description: **Long-term plan for major and deferred maintenance expenditures and equipment or fixed assets.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010				None requested at this time

Required Reports List for 2010-2011 Biennium

Prepared by the Legislative Fiscal Division

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
16	17-8-101(5)	OBPP	Semi-Annual	LFC	Purdy	

Short Description: **Appropriations transferred from one state agency to another if original purpose is maintained.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010	OBPP	9/15/2009	8/20/2009	On file

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
17	17-8-101(7)	Administration	Annually	LFC	DeWitt	

Short Description: **Nature, status, and justification for all new accounts in the enterprise fund and the internal service fund.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010	Adminsitration	9/30/2009	8/31/2009	On file

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
18	33-22-1514(4)	Lead Carrier (BC/BS)	Semi-Annual	LFC	Stayner	

Short Description: **Report on the operation of the Montana Comprehensive Health Association plan by selected lead carrier, which is Blue Cross/Blue Shield. (Copies on the annual report are sent direct to all legislators.)**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010		10/15/2009		FY 2009 annual report
2010		4/15/2010		FY 2010 semi-annual report

Required Reports List for 2010-2011 Biennium

Prepared by the Legislative Fiscal Division

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
19	39-71-2363(2)(b)	State Fund	October 1	LFC	Wilkinson	

Short Description: **Submit for review the approved annual budget for State Fund for the succeeding fiscal year.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010	State Fund	10/1/2009	6/17/2009	Agenda item for Dec 2009 LFC meeting

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	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
20	47-1-201(9)(a)	Office of Public Defender	Annual	LFC	Gervais	

Short Description: **Report by Office of Public Defender of data for each fiscal year representing caseload for the entire public defender system.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010		1/1/2010		FY 2009 report not due yet
2011		9/30/2010		FY 2010 report not due yet

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
21	47-1-201(9)(b)	Office of Public Defender	Annual	LFC	Gervais	

Short Description: **Report by Office of Public Defender on the amount of funds collected as reimbursement of services rendered.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010		1/1/2010		FY 2009 report not due yet
2011		9/30/2010		FY 2010 report not due yet

Required Reports List for 2010-2011 Biennium

Prepared by the Legislative Fiscal Division

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
22	50-4-805(5)(a)	DPHHS	TBD	LFC	Steinbeck	

Short Description: **Interim reports on the status of the creation or expansion of community health centers and program expenditures as provided in HB 406 (2007 session)**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010				

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
23	53-1-611(1)	DPHHS	Upon Occur.	LFC	Steinbeck	

Short Description: **Report on proposed Medicaid block grants with respect to statutory criteria for evaluating such grants**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010				No reported occurrences

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
24	53-6-110(4)	DPHHS	Monthly	LFC	Steinbeck	

Short Description: **Monthly (11/15 - 6/15) reports containing estimates of the cost for Medicaid services and a budget status report for all department programs, and a fiscal year-end summary of Medicaid costs and department budget status report.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010		9/15/2009	9/4/2009	2009 FYE report on file
2010		11/15/2009		Not due yet

Required Reports List for 2010-2011 Biennium

Prepared by the Legislative Fiscal Division

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
25	53-6-116(5)	DPHHS	Upon Occur.	LFC	Steinbeck	

Short Description: **Managed-care and capitated health care systems for medicaid recipients if developed.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
0				No reported occurrences - none expected

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
26	53-21-702(4)(d)	DPHHS	Upon Occur.	LFC	Steinbeck	

Short Description: **Mental Health Oversight Advisory Council summary of each meeting and copy of any recommendations made to the department**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010				No reported occurrences

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
27	75-1-1101(5)	Governor (DNRC)	Annually by Sept 15	LFC	Smith	

Short Description: **Annual financial report on the environmental contingency account, including a description of all expenditures made since the previous report (HB 116 of 2007 session effective July 1, 2007). First report would be for FY ending June 30, 2008.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010		9/15/2009		Expected soon

Required Reports List for 2010-2011 Biennium

Prepared by the Legislative Fiscal Division

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
28	85-1-605(4)	Nat Resources & Cons	Upon Occur.	LFC	Duncan	

Short Description: **Allocation of renewable resource grants and loans for emergencies.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010	Nat Resources & Cons		9/9/2009	On file - 9/1/2009 grants report
2010	Nat Resources & Cons		9/9/2009	On file - 9/1/2009 loans report
2010	Nat Resources & Cons		9/9/2009	On file - 6/30/09 grants report

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	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
29	90-6-703	Commerce	Upon Occur.	LFC	Duncan	

Short Description: **Report on emergency grants awarded from an appropriation from the treasure state endowment special revenue account for emergency grants.**

Reports Scheduled / Rec'd:

During Fiscal Year	Submitted by	Due Date	Recd Date	Comment
2010	Commerce		9/8/2009	No occurrences as of this report