

CIO Report to the Legislative Finance Committee

November 16, 2010

A. MITA Compliance and Exceptions to Information Technology (IT) Standards, Policies and Statute (2-17-515, MCA)

1. MITA Compliance

No compliance issues to report.

2. Exception Requests Granted

No exceptions were granted during this reporting period.

B. IT Projects (2-17-526, MCA)

Information can be found in the attached IT Portfolio Report.

C. Policies (5-12-205, MCA)

1. Enterprise Policies, Standards, and Procedures Published.

No Enterprise Policies, Standard, or Procedures were published during this report period.

2. Enterprise Policies, Standards, and Procedures – In Development

a. **The Statewide Service Policy – Social Media** – Establishes the requirement for using social media within agencies by allowing for the use of social media based upon business needs of the agency. The policy was developed by the Social Networking Taskforce. The task force was made up of legal, HR, business process owners, and IT personnel from various agencies. **The policy has been revised and is currently under review by DOA and the Governor's Office.** There is no significant fiscal impact associated with this policy.

b. **The Statewide Business Process Policy POL-20091016a - (Enterprise Information Systems Acquisition)** - establishes the requirements to implement consistent practices and performance standards for acquisition of information technology and related services by agencies, and establishes the framework for the development of standards, specifications, and procedures based on national, international, or industry standards to include:
Statewide Standard: Software Asset Management
Statewide Standard: Software Acquisition Life Cycle

This policy has been through public comment and is expected to be published prior to the end of the calendar year.

3. CIO Advisories

- a. A CIO Advisory to request that all agencies be aware of network bandwidth usage during the election period and to limit non-essential functions from Monday, October 25 through Wednesday, November 3, including the weekend. This advisory was published on October 25, 2010.
http://itsd.mt.gov/content/policy/advisories/CIO_Advisory_Non-Essential_Use_of_Network_Leading_up_to_Election.pdf

D. State of Montana Biennial Report of Information Technology 2009 (2-17-521)

1. ITSD plans to publish the State of Montana Biennial Report for Information Technology 2011 on November 15, 2010. An overview of the draft report was briefed to the Information Technology Board on October 7, 2010.
2. The Montana Information Technology Act [2-17-524(3)(4), MCA] requires each agency to prepare and submit to the department a biennial performance report that evaluates progress toward the objectives articulated in its information technology plan. Each agency's report contains the agency's progress towards its 2008 IT Plan and have been posted at the following web site:
<http://itsd.mt.gov/stratplan/agencybienrpts2010/default.mcpX>

E. State Strategic IT Plan (2-17-522)

1. State Strategic IT Plan – Published on April 1, 2010, in accordance with the MCA. The State Strategic IT Plan has been posted to the following web site:
<http://itsd.mt.gov/stratplan/statewide/default.mcpX>
2. Agency IT Plans – ITSD reviewed, and the CIO has approved, all agency IT plans in accordance with the MCA. The approved plans have been posted at the following web site: <http://itsd.mt.gov/stratplan/agencyplans2010/default.mcpX>

F. Coordination with OBPP

OBPP and DOA/ITSD continue working toward the goal of coordinating the IT planning and budgeting cycles. Agencies have submitted supplemental information on their IT initiatives and have entering that information into MBARS for review and analysis by OBPP.