



MONTANA LEGISLATIVE BRANCH

Legislative Fiscal Division

Room 110 Capitol Building * P.O. Box 201711 * Helena, MT 59620-1711 * (406) 444-2986 * FAX (406) 444-3036

Legislative Fiscal Analyst
CLAYTON SCHENCK

DATE: April 1, 2009
TO: Legislative Finance Committee
FROM: Taryn Purdy
RE: Operating Plan Changes and Program Transfers

Sections 17-7-138 and 17-7-139, MCA, require that cumulative operating budget changes (in any budget category) and program transfers of \$25,000 and 25 percent or \$1,000,000 must be brought before the LFC prior to implementation, unless of a time sensitive nature. The Office of Budget and Program Planning (OBPP) has submitted 4 operating plan changes and 2 program transfers that meet the criteria. OBPP has also submitted 3 operating plan changes and 1 program transfer already approved due to time sensitivity.

Staff has reviewed the changes and raises no issues.

OFFICE OF THE GOVERNOR
BUDGET AND PROGRAM PLANNING
STATE OF MONTANA

BRIAN SCHWEITZER
GOVERNOR



CAPITOL BUILDING - P.O. BOX 200802
HELENA, MONTANA 59620-0802

To: Clayton Schenck, Legislative Fiscal Analyst
Legislative Fiscal Division

From: *g ewer* David Ewer, Budget Director
Office of Budget & Program Planning

Date: March 25, 2009

Subject: LFC Review & Comment on Operating Budget Changes and Program Transfers

RECEIVED

MAR 25 2009

LEGISLATIVE
FISCAL ANALYST

In accordance with 17-7-139, MCA, the Governor's Office of Budget and Program Planning is submitting one additional operating plan change that will exceed \$25,000 and 25% of a budget category for review and comment at the March Legislative Finance Committee meeting.

- The Department of Natural Resources and Conservation is requesting that \$246,550 be transferred from the Water Resources Division to the Reserve Water Rights Compact Commission (RWRCC). With the passage of SB 39 it is necessary to move funding provided by the 2007 legislature to fund an implementation bureau. [57060 550 PT933]

We have reviewed this request and find it to be in compliance with state and federal laws and policies. The transaction documents are available for you and your staff in our guest directory. Please let us know if you have questions or wish additional information.

CC: Taryn Purdy ✓
Ann Bauchman

OFFICE OF THE GOVERNOR
BUDGET AND PROGRAM PLANNING
STATE OF MONTANA



BRIAN SCHWEITZER
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CAPITOL BUILDING - P.O. Box 200802
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DL
To: Clayton Schenck, Legislative Fiscal Analyst
Legislative Fiscal Division
From: David Ewer, Budget Director
Office of Budget & Program Planning
Date: March 30, 2009
Subject: LFC Review & Comment on Operating Budget Changes and Program Transfers

In accordance with 17-7-139, MCA, the Governor's Office of Budget and Program Planning is submitting one additional program transfer that will exceed \$25,000 and 25% of a budget category for review and comment at the March Legislative Finance Committee meeting.

- The Department of Health and Human Services is requesting that \$490,484 of personal services authority be transferred to program 04, the Director's Office, to fund the payment of agency termination payouts. Under federal regulations, DPHHS must charge termination payouts through the agency-wide cost allocation plan. This is accomplished by charging the expenditures to the agency's personnel unit, which is located in the Director's Office. Personal services costs were originally budgeted in the division to which the position is assigned. Part of the positions' budget is now being moved to program 04, where the termination expenditures are incurred. [69010 865 PT060.6]

We have reviewed this request and find it to be in compliance with state and federal laws and policies. The transaction documents are available for you and your staff in our guest directory. Please let us know if you have questions or wish additional information.

CC: Taryn Purdy
Scott Sim

OFFICE OF THE GOVERNOR
BUDGET AND PROGRAM PLANNING
STATE OF MONTANA

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FISCAL ANALYST

BRIAN SCHWEITZER
GOVERNOR



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HELENA, MONTANA 59620-0802

To: Clayton Schenck, Legislative Fiscal Analyst
Legislative Fiscal Division

From:  David Ewer, Budget Director
Office of Budget & Program Planning

Date: March 24, 2009

Subject: LFC Review & Comment on Operating Budget Changes and Program Transfers

In accordance with 17-7-138 and -139, MCA, the Governor's Office of Budget and Program Planning is submitting four FY 2009 operating plan changes that will exceed \$25,000 and 25% of a budget category for review and comment at the March Legislative Finance Committee meeting.

- The State Auditor requests to transfer \$3,300,000 from Operating to \$50,000 Personal Services and \$3,250,000 to Benefits. This is to allow for payment of premium assistance for small employers as part of the Insure Montana Program.[34010 1335 OP905]
- The Department of Public Health and Human Services, Health Resources Division, requests and op plan adjustment to increase personal services (\$124,607), operating costs (\$86,617), and grants (\$160,423), from benefits level (-\$371,647). The authority was incorrectly established as benefits. The authority is needed to match infrastructure costs as allowed by the federal grant requirements.[69010 892 OP260]
- The Department of Public Health and Human Services, Addictive and Mental Disorders Division, is requesting an operational plan adjustment to provide budget authority in the appropriate expenditure categories to properly account for program expenditures. Budget authority does not exist in the proper budget categories where expenditures are incurred. This BCD reallocates budget to those categories to allow expenditures to process. This adjustment would be a reduction in the Grants category of \$1,200,000 which would be transferred to the Benefits category. Also there would be a reduction in Operating and a like increase in Personal Services of \$247,640.[69010 900 OP247]
- The Department of Justice, Division of Criminal Investigation, requests an operating change in the 0 Homeland Security fund to move \$41,685 in Personal Services authority and \$30,800 in Debt Service into Operations. The division has excess federal special revenue HB2 personal service authority for a Homeland Security grant which exceeds the cost of personal services required for the grant.[41100 195 OP183]

We have reviewed the requests and find them to be in compliance with state and federal laws and policies. The transaction documents are available for you and your staff in our guest directory. Please let us know if you have questions or wish additional information.

CC: Taryn Purdy
Skip Culver
Scott Sim
Sharon McCabe

OFFICE OF THE GOVERNOR
BUDGET AND PROGRAM PLANNING
STATE OF MONTANA

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MAR 25 2009

LEGISLATIVE
FISCAL ANALYST

BRIAN SCHWEITZER
GOVERNOR



CAPITOL BUILDING - P.O. BOX 200802
HELENA, MONTANA 59620-0802

To: Clayton Schenck, Legislative Fiscal Analyst
Legislative Fiscal Division

From: *De* David Ewer, Budget Director
Office of Budget & Program Planning

Date: March 24, 2009

Subject: OBPP Report on Time Sensitive Transactions Approved

In accordance with 17-7-138 and -139, MCA, the Governor's Office of Budget and Program Planning is reporting that three operating plan budget changes and one program transfer budget change that exceeded \$25,000 and 25% or \$1 million of a budget category have been approved since the last meeting of the Legislative Finance Committee. The transactions described below were all processed for FY 2009 and the documents are available for your staff to review on our guest directory.

Under 17-7-138, MCA.

- The **Commissioner of Higher Education** requested that \$30,156 be transferred from Personal Services to Equipment to be able to pay for the servers that were necessary for the successful completion of the Student Data Initiative. [51020 245 OP010]
- The **Department of Natural Resources and Conservation** requested that \$40,000 be transferred from Operating to Equipment to be used for purchase of supplies and equipment. The equipment will primarily consist of water measuring devices and survey equipment and will be used or installed prior to the 2009 irrigation season. Supplies and equipment will include water level recorders, fabrication of stilling wells, several small flumes, weirs, pipe-flow meters, surveying equipment, camera, GPS unit, field-suitable laptop computer, and miscellaneous hardware. [57060 550 OP915]
- The **Department of Commerce** requested that \$90,000 be moved from Grants to Equipment. This transfer was necessary to facilitate the purchase of computer software that came in substantially above what was contemplated when the budget was set up for the HOME program. [65010 760 OP036]

Under 17-7-139, MCA.

- The **Montana Historical Society** requested that five related program transfer documents be processed. This was to reallocate initial operational plans to reflect current needs. There was one document that "triggered" and was considered time sensitive, this was because payroll journals could not be processed until this program transfer of \$82,000 was completed. There was no significant change in agency objectives. . [51170 355 PT021]

We have reviewed the requests and found them to be in compliance with state and federal laws and policies, as well as allowing your staff to review the transactions, prior to processing. The Legislative Fiscal Division staff raised no issues with the transactions. Please let us know if you have questions or wish additional information.

CC: Taryn Purdy
Denise King
Bill Hoffman
Ann Bauchman
Frieda Houser