

# CIO Report to the Legislative Finance Committee

October 7, 2010

## A. MITA Compliance and Exceptions to Information Technology (IT) Standards, Policies and Statute (2-17-515, MCA)

### 1. MITA Compliance

No compliance issues to report.

### 2. Exception Requests Granted

- a. The Department of Commerce requested an exemption to the Statewide Information Technology Policy on Cellular Devices and Services. Specifically, the request was to be granted an exemption for the prohibition on porting (transferring) state device numbers from one vendor to another.

**The CIO approved this request on June 13, 2010. There were no fiscal or service impacts associated with this exception.**

- b. The Commissioner of Political practices requested an exemption to the ePass approved product standard of the Lobbyist/Principal Registration and Reporting service.

**The CIO approved this request on August 10, 2010. With the following terms and conditions:**

- **Political Practices will work to come into compliance with the ePass standard by December 31, 2011 or sooner, through a joint effort with ITSD.**
- **No additional exceptions will be granted.**
- **Political Practices accepts the risk associated with use of a non-approved product.**

**There were no fiscal or service impacts associated with this exception.**

## B. IT Projects (2-17-526, MCA)

Information can be found in the attached IT Portfolio Report.

## C. Policies (5-12-205, MCA)

### 1. Enterprise Policies, Standards, and Procedures Published.

**No Enterprise Policies, Standard, or Procedures were published during this report period.**

## Enterprise Policies, Standards, and Procedures – In Development

- a. **The Statewide Service Policy – Social Media** – Establishes the requirement for using social media within agencies by allowing for the use of social media based upon business needs of the agency. The policy was developed by the Social Networking Taskforce. The task force was made up of legal, HR, business process owners, and IT personnel from various agencies. The policy has been reviewed by the Governor’s Office and is currently under revision. There is no significant fiscal impact associated with this policy.
- b. **The Statewide Business Process Policy POL-20091016a - (Enterprise Information Systems Acquisition)** - establishes the requirements to implement consistent practices and performance standards for acquisition of information technology and related services by agencies, and establishes the framework for the development of standards, specifications, and procedures based on national, international, or industry standards to include:  
Statewide Standard: Software Asset Management  
Statewide Standard: Software Acquisition Life Cycle

**This document is in the review phase and has been posted to the following web site for public comment:** <http://itsd.mt.gov/policy/policies/default.mcpx>

### 2. CIO Advisories

- a. A CIO Advisory to announce that the State Information Technology Services Division (SITSD) will be transitioning equipment and services to the new State of Montana Data Center (SMDC) over the next several months was published on July 26, 2010.
- b. A CIO Advisory to announce that the Statewide Policy on Enterprise Information System Acquisition was posted for review and public comment was published September 15, 2010.

## **D. State of Montana Biennial Report of Information Technology 2009 (2-17-521)**

1. ITSD plans to publish the State of Montana Biennial Report for Information Technology 2011 on November 15, 2010. An overview of the draft report will be briefed to the Information Technology Board on October 7, 2010.
2. The Montana Information Technology Act [2-17-524(3)(4), MCA] requires each agency to prepare and submit to the department a biennial performance report that evaluates progress toward the objectives articulated in its information technology plan. Each agency's report contains the agency's progress towards its 2008 IT Plan and have been posted at the following web site:  
<http://itsd.mt.gov/stratplan/agencybienrpts2010/default.mcpx>

#### **E. State Strategic IT Plan (2-17-522)**

1. State Strategic IT Plan – Published on April 1, 2010, in accordance with the MCA. The State Strategic IT Plan has been posted to the following web site: <http://itsd.mt.gov/stratplan/statewide/default.mcpx>
2. Agency IT Plans – ITSD reviewed, and the CIO has approved, all agency IT plans in accordance with the MCA. The approved plans have been posted at the following web site: <http://itsd.mt.gov/stratplan/agencyplans2010/default.mcpx>

#### **F. Coordination with OBPP**

OBPP and DOA/ITSD continue working toward the goal of coordinating the IT planning and budgeting cycles. Agencies have submitted supplemental information on their IT initiatives and have entering that information into MBARS for review and analysis by OBPP.