

CIO Report to the Legislative Finance Committee

March 4, 2010

A. MITA Compliance and Exceptions to Information Technology (IT) Standards, Policies and Statute (2-17-515, MCA)

1. MITA Compliance

No compliance issues to report.

2. Exception Requests Granted

DOA/ITSD/Enterprise Operations requested an exception to the Enterprise Policy ENT-SEC-072 – Logging On and Off Computer Resources that requires that “all state computers used by a state employee or state contractor must have a warning banner displayed at all access points”. The exception was required in order to use the synthetic transaction tool on the Nimnsoft NIMBUS monitoring solution to test applications. As a user, the central test server needs to have the warning banner disabled.

The CIO approved this request on January 10, 2010. There were no fiscal or service impacts associated with this exception.

B. IT Projects (2-17-526, MCA)

Information can be found in the attached IT Portfolio Report.

C. Policies (5-12-205, MCA)

1. Enterprise Policies, Standards, and Procedures Published.

- a. **Information Technology Project Management – Interim Policy** – This interim policy was published January 6, 2010. The original interim instrument was approved in March 2009. Subsequent to the approval, we received comments requesting modifications to the document to: (1) change the policy to clarify that it applies to only IT project management and not to projects in general (2) change the State Project Management Office (PMO) to the State IT Project Management Office (ITPMO) (3) clarify the requirements and agency responsibilities. We have made these modifications.

During the 12-month period in which the Interim Statewide IT Project Management policy is in effect, our intent is to validate the content of the interim instrument and then publish a permanent policy instrument.

There is no significant financial impact resulting from the changes in this policy

- b. **Web Filtering (ENT-SEC-121) policy** -The policy has been updated to reflect changes to the Information Technology Service Division (ITSD) customer interface procedures that accommodate agency requests for Internet filter actions. These changes clarify the steps agencies should take to request Internet filter actions. There is no significant financial impact associated with these changes.

Enterprise Policies, Standards, and Procedures – In Development

- a. **The Statewide Information Security Policy – Information Security Programs**
– Establishes the requirement for agencies to implement Information Security Programs, processes, and actions within agencies to fulfill the requirement of §2-15-114 MCA which is aligned with the security program guidance of the Federal Information Security Management Act (FISMA) and the National Institute of Standards and Technology (NIST) Special Publication 800-39 Managing Risk From Information Systems. This policy has been posted for public comment and is expected to be published in March of 2010 with an effective date of July 1, 2012. The fiscal impact of this policy will vary from agency to agency based on their size, complexity and information systems. DPHHS, a large, complex agency with multiple information systems, has estimated they would have to increase their security staff by 2 FTE to comply with the recommended staffing requirement.
 - b. **The Statewide Service Policy – Social Media** – Establishes the requirement for using social media within agencies by allowing for the use of social media based upon business needs of the agency. The policy was developed by the Social Networking Taskforce. The task force was made up of legal, HR, business process owners, and IT personnel from various agencies. The policy has been reviewed by the Governor’s Office and is currently under revision. There is no significant fiscal impact associated with this policy.
2. CIO Advisories
 - a. No CIO advisory separate from the policy instruments listed above were issued during the reporting time frame.

D. State of Montana Biennial Report of Information Technology 2009 (2-17-521)

1. ITSD published the State of Montana Biennial Report for Information Technology 2009 on February 5, 2009.
2. ITSD is currently working with the ITMC in developing the format to collect agency information for the 2011 Biennial Report.

E. State Strategic IT Plan (2-17-522)

1. State Strategic IT Plan - ITSD has finalized a draft of the State Strategic IT plan and will be forwarding it to the Governor's Office by March 1st. A draft copy was provided to the agencies to aid in the preparation of their agency IT Plans
2. Agency IT Plans – ITSD published the Template and Guidelines for agencies to complete their IT plans on January 15th and provided training to the agencies on January 19th.

F. Coordination with OBPP

OBPP and DOA/ITSD continue working toward the goal of coordinating the IT planning and budgeting cycles. We met on February 2nd to finalize the IT Initiative Supplement that agencies will use to in conjunction with their IT plans and MBARS IT Supplements.