



MONTANA LEGISLATIVE BRANCH

Legislative Fiscal Division

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Legislative Fiscal Analyst
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Date: June 18, 2003

To: Interested Parties

From: Jon Moe
Fiscal Specialist

Subject: Required Reports for June 2003 LFC Meeting - Revised

The legislature (through statute, language in bills, or committee action) requires certain reports to be submitted to the Legislative Finance Committee (LFC) and the Legislative Fiscal Division (LFD). State agencies and other entities have been requested to provide information on various subjects of interest to facilitate the decision-making process.

The reports fit into two categories: 1) reports required to be submitted to the LFC are generally to monitor compliance or progress with legislative policy/initiatives; and 2) reports required to be submitted to the LFD are primarily to provide data relevant for staff analysis of budget issues for the next legislative session. The attached report lists the required reports identified and the occurrences of the reports received or expected to be received during the 2003 biennium. Copies of the actual reports are maintained in a central file in the LFD office.

This will be the last report for the required reports mandated for the 2003 biennium. For the October 2003 LFC meeting, a new database and reporting structure will be created to track the reports that must be submitted for the 2005 biennium.

If you have questions, please feel free to contact Jon Moe by e-mail at jonmoe@mt.gov or by telephone at 406-444-2986.

Required Reports List for 2002-03 Biennium

Prepared by the Legislative Fiscal Division

	Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
1	House Bill 2	Transportation	Upon Occur.	LFC	DeWitt	
	Short Description: Fund transfers of over \$1 million in any 30-day period					
	Reports Scheduled / Rec'd:	<u>Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
		2002	OBPP		6/4/2003	On file - actually occurred Dec 2002
2	House Bill 2	OBPP	Upon Occur.	LFC	Purdy	
	Short Description: Energy cost contingency account distributions (3101 line 4c)					
	Reports Scheduled / Rec'd:	<u>Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
		2002				No reported occurrences
3	House Bill 2	OBPP	Oct 15th	LFC	Purdy	
	Short Description: Allocation of reduction of funding (most agencies - FTE restored, not funding)					
	Reports Scheduled / Rec'd:	<u>Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
		2002	OBPP	10/15/2001	11/19/2001	On file - for 2003 biennium
4	House Bill 2	DPHHS	Aug 1, 2002	LFC	Steinbeck	Gervais
	Short Description: Rates paid providers and wage and benefits paid by community providers					
	Reports Scheduled / Rec'd:	<u>Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
		2002	DPHHS	8/1/2002	8/23/2002	On file

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
5 House Bill 2	OBPP	Upon Occur.	LFC	Steinbeck	Gervais
Short Description: DPHHS transfer/expenditure of grants or benefits and claims (HB2, pg. B-7). Aug2002 special session action deleted this					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002	OBPP		2/26/2002	On file
	2002	OBPP		6/3/2002	On file

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2	
6 House Bill 2	DPHHS	Annual	LFC	Steinbeck		
Short Description: Number of Medicaid hospital projects completed and associated cost savings from funding of claims adjud. Specialists						
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>						
	2002			10/1/2002	6/18/2003	On file
	2003			10/1/2003		Not due yet

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2	
7 House Bill 2	DPHHS	Jun 30, 2002	LFC	Gervais		
Short Description: Disability Services Division report on applying income criteria DD eligibility						
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>						
	2002			6/30/2002	6/25/2002	On file

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2	
8 House Bill 2	DPHHS	Each LFC Mtg	LFC	Gervais		
Short Description: Report to LFC on TANF expended and not expended						
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>						
	2002	DPHHS		10/4/2001	10/5/2001	Provided at 10/5/2001 LFC meeting
	2002	DPHHS		12/7/2001	12/6/2001	Provided at 12/6/2001 LFC meeting
	2002	DPHHS		3/14/2002	3/14/2002	Provided at 3/14/2002 LFC meeting
	2002	DPHHS		6/13/2002	6/13/2002	On file
	2003	DPHHS		10/3/2002	10/3/2002	Provided at 10/3/2002 LFC meeting
	2003	DPHHS		11/19/2002	11/12/2002	On file

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
9 House Bill 2	DPHHS	July 1, 2001	LFC	Steinbeck	
Short Description: Submit management plan on residential treatment of children					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002	DPHHS	7/1/2001	7/1/2001	On file - copy received 6/18/03
Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
10 House Bill 2	FWP	Jun 2002	LFC	Hamel	
Short Description: Chief Plenty Coup state park management plan projects, dollars, & timelines					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002	FWP	6/6/2002	5/30/2002	On file (revision rec'd 6/6/02)
	2002	FWP	6/6/2002	12/30/2002	On file (revision or up-date?)
Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
11 15-38-106	Secretary of State	Upon Occur.	LFC	Hamel	
Short Description: SOS to report when RIT \$100 million threshold exceeded. Requirement for this report is in "compiler's comments"					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002	Secretary of State		2/27/2002	On file
Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
12 HJR2	Revenue	Upon Occur.	LFD	Johnson	
Short Description: Reports concerning aggregate audit collections for indiv. Inc. tax, corp. lic. tax, coal sev. tax, telecom tax, and oil and nat. gas					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002	Revenue			Have been received periodically
Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
13 17-2-107(5)	CHE/Administration	Annual	LFC	Joehler	DeWitt
Short Description: Loans or loan extensions authorized for two consecutive FYs to same A/E - due 9/1 of the next year					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002	Administration	9/1/2001	9/21/2001	On file
	2002	CHE	9/1/2001	10/24/2001	On file
	2003	Administration	9/1/2002	8/30/2002	On file
	2003	CHE	9/1/2002	10/14/2002	On file

	Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
14	17-2-107(6)	Commissioner Higher Ed	Annual	LFC	Joehler	
	Short Description: Negative cash balances for any two consecutive FYs - due 9/1 of the next year					
	Reports Scheduled / Rec'd:	Year	Submitted by	Due Date	Recd Date	Comment
		2002	CHE	9/1/2001	10/24/2001	On file
		2003	CHE	9/1/2002	10/14/2002	On file - none to report
	Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
15	17-2-111	Administration	Feb. 1, 2002	LFC	Moe	
	Short Description: Information of state special revenue accounts as requested by the LFC					
	Reports Scheduled / Rec'd:	Year	Submitted by	Due Date	Recd Date	Comment
		2002		2/1/2002		Info was never requested-not needed
	Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
16	17-2-302(2)	Approving Authority	Upon Occur.	LFC	Purdy	
	Short Description: Certification allowing a state agency to maintain money in an account in excess of the statutory limitation					
	Reports Scheduled / Rec'd:	Year	Submitted by	Due Date	Recd Date	Comment
		2002				No reported occurrences
		2003				
	Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
17	17-2-304(1)	Approving Authority	Aug 1	LFC	Purdy	
	Short Description: Info. concerning accts with cash balances in excess of statutory limits; certification of statutory exceptions					
	Reports Scheduled / Rec'd:	Year	Submitted by	Due Date	Recd Date	Comment
		2002	OBPP	8/1/2001	10/2/2001	On file
		2003	OBPP	8/1/2002	10/28/2002	On file
	Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
20	17-7-304(2)	USystem (Bd of Regents)	If Requested	LFC	Joehler	
	Short Description: Long-term plan for major and deferred maintenance expend. and equip. or fixed assets					
	Reports Scheduled / Rec'd:	Year	Submitted by	Due Date	Recd Date	Comment
		2002				Not requested at this time

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
21 17-8-101 (5)	OBPP	Semi-Annual	LFC	Purdy	
Short Description: Appropriations transferred from one state agency to another if original purpose is maintained					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002	OBPP	9/15/2001	9/18/2001	On file
	2002	OBPP	2/15/2002	2/26/2002	On file
	2003	OBPP	9/15/2002	10/2/2002	LFC Oct 2002 meeting
	2003		2/15/2003		Not due yet

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
22 17-8-101 (7)	Administration	Annually	LFC	DeWitt	
Short Description: Nature, status, and justification for all new accounts in the enterprise fund and the internal service fund					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002	Administration	9/30/2001	11/13/2001	None to report
	2003	Administration	9/30/2002	9/16/2002	On file

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
23 33-22-1514(4)	Lead Carrier	Semi-Annual	LFC	Zanto	
Short Description: Report on the operation of the MT Comprehensive Health Association plan by selected lead carrier.					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2001	Blue Cross/Blue Shield	6/30/2001	2/15/2002	On file - FY01 Annual Report - LFC mbrs received
	2002	Blue Cross/Blue Shield	12/30/2001	6/28/2002	On file - Report sent to legislature in July
	2002	Blue Cross/Blue Shield	6/30/2002	9/18/2003	On file - FY02 Annual Report
	2003		12/30/2002		Not received yet

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
24 39-71-2363(2c)	State Fund	October 1	LFC	Zanto	
Short Description: Submit for review the approved annual budget for State Fund for the succeeding fiscal year					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002	State Fund	10/1/2001	2/11/2002	On file - sent last fall to legislators
	2003	State Fund	10/1/2002	10/23/2002	On file - sent direct to legislators

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
25 53-21-701(6d)	Mental Hlth Adv Comm	Periodic	LFC	Steinbeck	
Short Description: Summary of each meeting and a copy of any recommendations made to the DPHHS					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002			No reported occurrences	
	2003				
Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
26 53-6-110(4)	DPHHS	Upon Occur.	LFC	Steinbeck	
Short Description: Estimate of medicaid expenditures for medicaid services whenever the dept. establishes the estimate					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002			Reviewed monthly with department	
	2003				
Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
27 53-6-116(5)	DPHHS	Upon Occur.	LFC	Steinbeck	
Short Description: Managed-care and capitated health care systems for medicaid recipients if developed					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002			No reported occurrences	
	2003				
Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
28 85-1-605(4)	Nat Resources & Cons	Upon Occur.	LFC	Duncan	
Short Description: Allocation of renewable resource grants and loans for emergencies					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002	DNRC		9/20/2001	On file
	2002	DNRC		11/16/2001	On file
	2002	DNRC		9/17/2002	On file
	2002	DNRC		11/6/2002	On file
	2003	DNRC		6/9/2003	On file
Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
29 2-17-515	Administration	Upon Occur.	LFC	DeWitt	
Short Description: Exceptions to information technology policy, standard, or other requirement (SB 131, Sec. 9)					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002	Administration		10/4/2002	Reported at Oct 2002 LFC meeting

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
30 2-17-522	Administration	June,Even Yr	LFC	DeWitt	
Short Description: Updates to state strategic information technology plan (SB 131, Sec.14)					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002		6/6/2002	5/14/2002	On file and sent to legislators by ITSD directly

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
31 House Bill 73	Agencies	Sep 1, 2002	LFC	Purdy	
Short Description: Final report on impementation of full cost accounting models					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2003	OBPP	9/1/2002	9/12/2002	On file

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
32 17-1-102(4)	Administration	FY End	LFC	DeWitt	
Short Description: Report on general fund encumbrances remaining at FYE (SB 179, Sec. 2)					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002	Administration	9/15/2002	9/16/2002	On file
	2003		9/15/2003		Not due yet

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
34 House Bill 2	Fish, Wildlife, & Parks	FY End	LFD	Hamel	
Short Description: List of legislative contract authority projects and their costs					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2001	FWP	8/1/2001	9/20/2001	On file
	2002	FWP	8/1/2002	10/16/2002	On file
	2003		8/1/2003		Not due yet

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
35 House Bill 2	Livestock	Annual	LFD	Younkin	
Short Description: Direct expenditures related to bison control by program					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2001	Livestock	9/20/2001	11/14/2001	On file
	2002	Livestock	9/20/2002	11/11/2002	On file
	2003		9/20/2003		Not due yet

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
36 House Bill 2	Justice	FY End	LFD	Younkin	
Short Description: List of legislative contract authority grants received and amount of expenditures and FTE for each grant					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2001	Justice	9/1/2001	8/28/2001	On file
	2002	Justice	9/1/2002	7/26/2002	On file
	2003		9/1/2003		Not due yet

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
37 House Bill 2	MT State Library Comm	FY End	LFD	Zanto	
Short Description: List of legislative contract authority projects and their costs					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2001	MT State Library	9/1/2001	8/27/2001	On file
	2002	MT State Library	9/1/2002	11/21/2002	On file
	2003		9/1/2003		Not due yet

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
38 House Bill 2	DPHHS	Semi-Annual	LFD	Gervais	
Short Description: Developmental Disabled Division report on service refinancing results					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002	DPHHS	2/1/2002	1/25/2002	On file
	2002	DPPHS	8/1/2002	9/26/2002	On file
	2003		2/1/2003		Not due yet

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
39 House Bill 2	CHE	Upon Occur.	LFD	Joehler	
Short Description: Transfers between U-System units only with approval of Bd of Regents					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
2002					
2003					
No reported occurrences					
Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
40 15-35-108(7)(b)	Revenue	Upon Occur.	LFD	DeWitt	
Short Description: Reimbursement of TIF industrial districts - HB1 of 2000 Session					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
2002 Revenue					
12/27/2001					
Memo on file					
Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
41 17-7-140(1)(b)	Agencies	Upon Occur.	LFD	Purdy	
Short Description: Analyze if GF program is mandatory and analyze the impact of the proposed reduction in spending in instances in which the					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
2002 Various agencies					
5/10/2002 5/10/2002					
Received via OBPP guest directory					
Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
42 17-7-140(1)(b)	Budget Director	Upon Occur.	LFD	Purdy	
Short Description: Copy of the recommendations for reductions in spending					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
2002 Budget Director					
5/24/2002 5/24/2002					
Report being prepared by LFD for LFC					
Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
44 5-13-311(6)	Legislative Auditor	Upon Occur.	LFD	Zanto	
Short Description: Determination by Leg. Auditor, as a result of a toll-free call, that waste of state resources has occurred					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
2002					
No reported occurrences					

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
45 HB 2	DPHHS	Periodically	LFC	Steinbeck	Gervais
Short Description: Report progress of refinancing efforts, required by HB 2 of the August 2002 special session					
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>					
	2002	DPHHS		9/12/2002	On file - Child & Family Services
	2002	DPHHS		11/11/2002	On file

Statutory Cite	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2	
46 HB 2, Section 10	Agencies	October 1, 2002	LFC	Purdy		
Short Description: Revised goals, benchmarks, and objectives to reflect specific actions taken and changes made to implement the reductions in						
Reports Scheduled / Rec'd: <u>Year</u> <u>Submitted by</u> <u>Due Date</u> <u>Recd Date</u> <u>Comment</u>						
	2003	MT Arts Council		10/1/2002	9/23/2002	On file
	2003	Commerce		10/1/2002	10/1/2002	On file
	2003	Comm of Polical Practices		10/1/2002	10/16/2002	On file