



MONTANA LEGISLATIVE BRANCH

Legislative Fiscal Division

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Director
AMY CARLSON

DATE: December 5, 2011

TO: Legislative Finance Committee

FROM: Taryn Purdy

RE: Operating Plan Changes

The Office of Budget and Program Planning submitted two operating plan changes and one program transfer that meet the requirements for review by the Legislative Finance Committee. The executive has also processed one operating plan change and one program transfer as time sensitive. An explanation of the changes is attached.

LFD staff has reviewed the proposed and implemented changes and raise no concerns. Pam Joehler has provided a comment on the Montana Historical Society operating plan change.

OFFICE OF THE GOVERNOR
BUDGET AND PROGRAM PLANNING
STATE OF MONTANA



BRIAN SCHWEITZER
GOVERNOR

RECEIVED
DEC - 1 2011
LEGISLATIVE
FISCAL ANALYST
PO BOX 200802
HELENA, MONTANA 59620-0802

To: Amy Carlson, Legislative Fiscal Analyst
Legislative Fiscal Division

From: Amy Sassano, Deputy Budget Director
Office of Budget & Program Planning

Date: November 30th, 2011

Subject: LFC Review & Comment on Operating Budget Changes and Program Transfers

In accordance with 17-7-138 and -139, MCA, the Governor's Office of Budget and Program Planning is submitting two operating plan changes and one program transfer that exceed \$75,000 and 25% of a budget category or \$1 million for review and comment at the December Legislative Finance Committee meeting. In addition, this office has processed one operating plan change and one program transfer that also exceeded \$75,000 and 25% of a budget category or \$1 million as time sensitive.

We have reviewed the requests and find them to be in compliance with state and federal laws and policies. Your staff has also reviewed these documents and has no issues with these transactions. Please let us know if you have questions or wish additional information.

CC: Taryn Purdy
Scott Sim
Roche Juneau
Pat McNamee
Kris Schmitz

<u>Budget Change Documents that Trigger</u>				
<u>Information submitted for the December 2011 LFC meeting</u>				
<u>Agency #</u>	<u>Agency Name</u>	<u>Doc #</u>	<u>Brief Explanation</u>	<u>Fiscal Year</u>
Documents Being Held for Comment				
51170	Historical Society	345 OP043	Upon passage of HB477, LFD and MHS agreed that the accommodation tax funding would be allocated 100% to the operating reporting level. However, the funding was allocated in MBARS between personal services and operating in program 3 (Museum) during the session. MHS is requesting that accommodation tax funding in the amount of \$95,000 be moved from Personal Services to Operating in both FY12 and FY13.	2012
54010	Department of Transportation	PT016	Requesting to Transfer \$10-million of OTO budget authority from the Maintenance Program to the Construction Program to expedite State Funded Construction Projects.	2012
54010	Department of Transportation	450 OP021	This request moves existing Congestion Mitigation and Air Quality (CMAQ) authority from the Operating Category to the Equipment and Grants categories where the related air quality equipment purchases are recorded.	2012
Documents Processed as Time-Sensitive				
61010	Department of Administration	605 OP710	The Montana Department of Administration (DOA), State Information Technology Services Division (SITSD) has entered into an Interagency Agreement (IA) with Montana State Library (MSL) to transfer the Montana Base Map Service Center (BMSC) and administration of the Montana Land Information Act (MLIA) from SITSD to MSL, and requests to move \$1,159,418.00 FY2012 authority and \$1,160,559.00 FY 2013 authority from SITSD personal services (61000), operating accounts (62000) and grants (66000) to SITSD transfers-out account (68000) for reimbursements to MSL for MSL expenditures that will result from this transfer of operations.	2012
69010	Public Health & Human Services	PT817	This is a program transfer of personal services authority to program 04, the Director's Office, to fund the agency's termination payouts. Under federal regulations, DPHHS must charge termination payouts through the agency-wide cost allocation plan. This is accomplished by charging the expenditures to the agency's personnel unit, which is located in the Director's Office. Personal services costs were originally budgeted at the division level which the position is assigned. Part of the personal service budget is now being moved to program 04, where the termination payout expenditures are charged.	2012