

<b>Montana courts to MVD - Electronic Disposition Transfer (Montana Enhanced Registration and Licensing Information Network (MERLIN))</b>		<b>Agency/Program #:</b> 4110-12-11
		<b>Division:</b> 12-Motor Vehicle Division
		<b>Program:</b> MERLIN system
<b>Agency Name:</b>	Department of Justice	
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**Program or Project Description:**

Motor Vehicle Division: Montana Courts to Motor Vehicle Division - Electronic Disposition Transfer

Fund Name:	Appropriation, Expenditure and Source				Approp & Expenditure numbers are as of April 30, 2010
	2010		2011		
	Approp.	Expended	Approp.	Expended	
General Fund	139,345	102,037	139,345	0	
State Special	97,170	68,044	97,170	0	
Federal Funds	0	0	0	0	
<b>Total:</b>	<b>\$236,515</b>	<b>\$170,081</b>	<b>\$236,515</b>	<b>\$0</b>	

**Legislative Goal(s):**

Improve accuracy, efficiency and timeliness of the driver record system

**Legislative Performance Measures :**

1. Name-based conviction recording processes are prone to error, but data compiled from July 2007 through September 2008 for electronic reporting show that an average of 58% of the dispositions received electronically from Montana courts are successful in the initial match rates to motor vehicle records. Work queues for routing non-matching records raise accuracy to more than 98%.  
 a. The ultimate goal is to increase the initial match rate to 80% of dispositions that are received electronically from Montana courts. An increase in the initial match rate on electronic dispositions will allow the Motor Vehicle Division (MVD) to redirect some FTE, who were previously needed for the manual follow-up process, to more critical processes, such as driver licensing and driver records.

2. In all of 2005 the Records and Driver Control Bureau (RDCB) processed approximately 82,000 in-state transactions with nine full-time employees. In FY 2008, the RDCB has processed 140,000 transactions including 111,244 in-state tickets of which 85,714 transactions were processed through the electronic Full Court and E-Disposition system. This increasing workload has been managed by only six full-time employees. Therefore, the RDCB is completing more transactions with less expense to the State.  
 a. The ultimate goal is to maintain minimal expense to the State by redirecting current FTE to more critical functions, such as driver licensing and driver records.

3. The paper-based conviction process took approximately 45 days for a disposition sent by a Montana court to be manually entered into a motor vehicle record. Full Court allows the same process to occur electronically in only 16 days—cutting the timeframe by more than half. This allows the Montana Motor Vehicle Division to share crucial motor vehicle record information with other agencies and states, as necessary, in a more timely and efficient manner.  
 a. The ultimate goal is to process dispositions within 10 days, instead of 16 days, beginning from the day of submission by a Montana court. Legislative changes will be required.

**2009 Biennium Significant Milestones:**

		Completion Dates	
		Target	Actual
1	Initial match rate of 80% of dispositions received electronically from Montana courts	Dec-09	
2	Process an increasing number of convictions with existing staff of 6.00 FTE	Apr-07	Dec-07
3	Process 95% of dispositions within 10 days of receipt	Sep-09	

**Agency Performance Report:**

Conviction Dispositions Transmitted and Automatically Applied to Driver Records - Court to MVD Electronic Disposition Reporting - Integrated Justice Information System Broker – Justice Court Reporting System (IJIS Broker – JCRS)

Performance Measures

Calendar Year 2008: 74,146 Dispositions Transmitted; 43,306 Applied Automatically - 58%  
 Calendar Year 2009: 69,062 Dispositions Transmitted; 45,207 Applied Automatically - 65%  
 1st Quarter 2008: 18,350 Dispositions Transmitted; 11,016 Applied Automatically - 60%  
 1st Quarter 2009: 16,844 Dispositions Transmitted; 10,790 Applied Automatically - 64%  
 1st Quarter 2010: 15,750 Dispositions Transmitted; 9,899 Applied Automatically - 63%  
 Total Dispositions Reported Electronically to Date – 217,244 Initial Match Rate – 61%

Introduction: The twelve largest Courts of Limited Jurisdiction (COLJ) in Montana utilize the IJIS Broker – JCRS to electronically report conviction dispositions for offenses regulating the operation of motor vehicles on highways. This performance measure calculates the percentage of convictions that are moved from the COLJ Full Court database and electronically matched to the Driver's History file. The performance measure relies on a statistic entitled "Initial Match Rate".

Initial Match Rate represents the percentage of traffic offenders that, once convicted, can be electronically "matched" to an existing person-based record as maintained between the various name-based account records that are utilized by law enforcement, courts and the state driver licensing agency (driver records). An improvement to the Initial Match Rate for electronic disposition reporting ensures that the driver history records for traffic violators are recorded effectively. With improvements to Initial Match Rate, offender accountability, decision making within the criminal justice system and traffic safety are improved. The Initial Match Rate will be adversely affected by system errors, data entry errors and offender manipulation. The IJIS Broker that is utilized in accordance with this Performance Measure includes automated means of correcting errors and sharing updated account information across various driver history systems. The Motor Vehicle Division has also implemented upgrades (including a new contract with the vendor L-1 for upgraded DL / ID card production) to improve the DL / ID Card bar code for card swipe data entry. Conclusion: Error reporting processes and data quality improvement measures shared between the MVD and the COLJ have worked to raise the percentage of conviction dispositions applied to Montana driver records without manual operator intervention (Initial Match Rate).

Notes: An Initial Match Rate of 80% has been chosen as an optimal target rate because many drivers who receive traffic citations do not have prior driver records in Montana. A significant percentage of traffic violators: are from out-of-state; are not licensed to drive in Montana; are first time violators with no prior driver record at all; or deliberately provide, or are otherwise subject to, non-matching personal identification information at the time of citation issuance.

Court to MVD disposition reporting rates have declined since 2008. This may be due to: reduced traffic due to increased costs for fuel; 2009 legislative changes which allow non-reporting (Deferred Imposition of Sentence) for convicted non-commercial drivers, a change that was anticipated for early implementation by local courts.

**LFD Narrative:**

LFD Assessment: On track

Data Relevance: Yes

Appropriation Status: Provided

Comments/Issues: The initial match rate was 65 percent in CY 2009 up from 58 percent in CY 2008.

Options:

- Change LFD assessment
- Release from reporting
- Determine the date of future reporting

Version	Date	Author
AO-1	12/11/07	Gervais
DC-2	5/16/08	Gervais
DP-3	10/1/08	Gervais
D4	6/8/10	Gervais

Change Description
1st Report
June 2008 update, change version to reflect section D
Sept 2008 update
June 2010 update