# Legislative Branch
# Information Technology Planning Council
**64th Montana Legislature**

| **MEMBERSHIP** | **MEMBERSHIP** | **COMMITTEE STAFF** |
|---|---|---|
| SUSAN FOX, CHAIRPERSON | TORI HUNTHAUSEN | STEVE ELLER |
| SEN. ROGER WEBB | AMY CARLSON | MIKE ALLEN |
| REP. KIRK WAGONER | ROBERT NELSON | DARRIN McLEAN |
| MARILYN MILLER | DALE GOW | JENNIFER SIMMONS |
| LINDSEY GROVOM | RON BALDWIN | FONG HOM |

# MINUTES LOG
June 23, 2016
Room 137, Capitol Building
Helena, Montana

Please note:  This document is a Minutes Log and provides a notation of the time elapsed between the beginning of the meeting and the time at which the item was presented or discussed, a motion was made, or a vote was taken. The narrative presented here is provided only as a guide to the audio or video record of the meeting. The official discussion, motion, or vote is available on the audio or video archive of this meeting. The Legislature does not prepare a transcript of meeting activities. The time designation may be used to locate the referenced discussion on the audio or video recording of this meeting.

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Please contact the Legislative Services Division at 406-444-3064 for more information.

## COMMITTEE MEMBERS PRESENT
Sen. Roger Webb
Susan Fox, Chairperson

Lindsey Grovom
Marilyn Miller
Amy Carlson (Joe Triem)
Tori Hunthausen
Dale Gow
Ron Baldwin

## COMMITTEE MEMBERS EXCUSED
Rep. Kirk Wagoner
Robert Nelson

## STAFF PRESENT
Steve Eller, CSS Manager
Mike Allen, NSS Manager
Darrin McLean, Information Services Manager
Jennifer Simmons, Financial Services Manager
Laura Sherley, Committee Secretary

**VISITORS' LIST** (**Attachment 1**) -- No public attended

**AGENDA** (**Attachment 2**)

**COMMITTEE ACTION**

**CALL TO ORDER/ROLL CALL**

00:00:01      Ms. Fox called the meeting to order at 9:01 a.m. The committee secretary took roll (**Attachment 3**).

00:01:01      Tori Hunthausen introduced Angus Maciver, Information Systems and Performance Audit Deputy of Legislative Audit Division (LAD).

00:01:12      Ron Baldwin introduced James Schneider, Financial Operations Bureau Chief for State Information Technology Services Division (ITSD), and Jerry Marks, Enterprise Technology Systems Bureau Chief for ITSD.

**UPDATE FROM THE EXECUTIVE BRANCH -- Ron Baldwin, Chief Information Officer, State Information Technology Services Division**

00:01:40      Mr. Baldwin gave an update on the Governor's Executive Order No. 09-2016 (**Exhibit 1**).

00:05:06      Sen. Webb asked what percentage of the Department of Public Health and Human Services (DPHHS) requirements would be implemented in the enterprise request.

00:06:02      Ms. Fox asked Mr. Baldwin to explain what the FTE trade off will be for when the DPHHS has 100% convergence.

00:12:04      Mr. Schneider and Mr. Baldwin gave a presentation on the ITSD rate setting process.

00:23:24      Mr. Marks discussed the deadline for the program implementation.

00:25:22      Mr. Baldwin asked Mr. Marks to expound why the mobile security program is being implemented.

00:26:37      Dale Gow, Chief Information Officer, Legislative Services Division (LSD) also discussed the mobile security program and implementation date.

**IT EMERGING ISSUES**

00:30:12      Mike Allen, Network Services Section Manager, LSD gave a presentation on the MDM Solution (**Exhibit 2**).

00:31:37      Steve Eller, Computer Services Section Manager, LSD gave a presentation on the Web Site Modernization and Visual Basic Upgrade.

00:36:29      Darrin McLean, Information Services Section Manager, LSD gave a presentation on the Data Management/Analytics and Workflow Systems.

00:38:44      Ms. Fox commented on the ECM effort that ITSD has done and complemented the department on its work.

**SESSIONS SYSTEMS REPLACEMENT (LAWS II) UPDATE -- Shawn Whyte**

00:39:55      Ms. Whyte (**Exhibit 3**)

**2019 BIENNIUM LEGISLATIVE IT BUDGET -- Dale Gow, Chief Information Officer**
**Review of proposed budget; discussion, revision, and preliminary approval (Action Item)**

00:47:47      Mr. Gow (**Exhibit 4**)

**2019 BIENNIUM INFORMATION TECHNOLOGY PLAN AND ROADMAP REVIEW -- Darrin McLean, Information Services Section Manager, LSD**

01:00:08    Mr. McLean **(Exhibit 5)**
01:08:00    Mr. Gow addressed the ITSD partnership with the LSD IT department.
01:09:37    Mr. Baldwin responded to Mr. Gow's comments about the ITSD partnership with the LSD IT department.
01:10:27    Ms. Fox commented on the ITSD partnership and asked Mr. McLean to explain uncontrolled distributed solutions.
01:12:15    Mr. McLean continued his presentation.


**PUBLIC COMMENT ON ANY MATTER WITHIN THE PLANNING COUNCIL'S JURISDICTION**
None


**FUTURE MEETINGS, WORK PLANS, AND OTHER BUSINESS**
01:17:36    Ms. Fox discussed upcoming agenda items for the next committee meeting and other committee business.
01:19:15    Lindsay Grovom asked if there could be a proposal for the House sound system at the next ITPC meeting.


**ADJOURNMENT**
01:20:06    With no further business before the committee, Ms. Fox adjourned the meeting at 10:21 a.m.


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