Consolidation			
Action Item	**Question**	**Issues**	**ACTION**
equest LFD staff to design Global notion for HB 2 to set agency cost or data center.	Should the legislature incentivize the use of the SMDC through budgetary restrictions?	The SMDC has made considerable progress in transitioning state agencies to SMDC services. However, if an agency does not utilize SMDC, the cost to operate and secure servers is much higher.	+Request LFD staff to provide a cost comparison of agencies in-house data center services to SMDC costs at the September full committee.
equest Montana State CIO pproach MACO, the League of ities and Towns and the Office of ublic Instruction about possible emonstration project.	Should excess capacity of the SMDC be made available to local governments and school districts?	Limitations imposed by 7-5-2131, MCA requiring the county clerk to keep records "at the office" seem to limit this utilization. If "at the office" is equal to "electronically available", local entities may be able to utilize the SMDC.	+Draft legislation to clarify "at the office" is equal to records available electronically.
	Should agencies that move IT operations to SMDC receive the benefit of reduced utility costs?	Currently rent and utility costs are charged to agencies in a blended rate. The utility costs are not specific to the agency. When an agency impacts the actual cost of utilities, the savings is recovered by GSD, but the agency rate remains the same. If GSD collects too much, then there is either a "rent holiday" or the rent rate is reduced.	+ Take no action. While this is possible, it is a labor intensive project that could require the legislature to set utility rates by agency by building.
Budget and funding issues			
equest the Montana State CIO eport back to SCEG on the State's xperience with the current GIS ulti-state procurement.	Does the CIO have adequate statutory authority to collaborate across state lines for procurement of IT related services?	The CIO has the ability to seek multi-state opportunities through the Western State Contracting Alliance (WSCA).	+ Draft a memo to the LFC requesting that this project be included in the CIO report which is delivered to LFC on a routine basis.
equest the Montana State CIO repare a plan, including funding ecommendations, for future andwidth needs (including middle ile connectivity) and report back SCEG at March mtg.	Does the state have a plan to continue to improve the state network?	The plan presented to the SCEG includes the utilization of the northern tier network, improvement of the middle mile and local loop connections. The improvements are to be funde with a combination of a reduction in contract services and rate recovery.	+ Request an update on the project for the September meeting, including a funding discussion.

SCEG
MAY 15, 2012
EXHIBIT 11

Connectivity			
Action Item	**Question**	**Issues**	**ACTION**
Request the Montana State CIO work with the Information Technology Managers Council, the Computer Systems Planning Council and Montana Interactive to create a policy or plan for future mobile computing needs. Included in the plan, it is suggested that they develop five governmental functions, including one in the Legislative Branch as demonstrations projects to prove-out the technology and infrastructure support.	Is state government examining and testing the opportunities available to serve Montanans, including state employees, via mobile computing?	As technology advances, the opportunities for state government to utilize mobile computing to enhance state government operations. The key is to identify workable opportunities to implement mobile computing, which cannot be done without a policy framework, plan and potentially funding.	+ Commentary in final report to encourage movement toward mobile applications.
Request the Montana State CIO prepare a framework for use of cloud computing, and make a recommendation regarding the creation of a state cloud.	How does the cloud fit into the state's IT infrastructure, including SMDC?	There needs to be clear understanding about how the SMDC and procured cloud services are not providing the same services and can work together to provide increase services to state government.	+ Request the CIO provide an update on the jurisdictional issues related to cloud contracting.
Request the Montana State CIO and the Records Management Committee develop a plan and report back to SCEG.	Where is state government at in developing a records management and email archival system?	A statewide approach to records management may be the best way to insure records management and email archival are embedded into every day work of the state. This however is a multi-layered expansive project where the roles of the Secretary of State and of the CIO need to be clearly defined. Items to consider would be document capture, management and control.	+ See below. This item can be rolled into the next item.

Request the Montana State CIO and E Government Committee to research and develop a list of electronic content management tools that can best meet an agency's basic ECM needs.	How does electronic content management apply to MT with a limited records management plan?	ECM tools would assist in implementing records management and archival policy. The procurement of such tools could be done on an enterprise level or at the agency level both of which have pros and cons. However, neither can be analyzed until the state has a records management and email archival plan that meets the needs of state government.	+ Draft study bill to study and create a records management collection, preservation and management process while maintaining security and cost controls. Utilize the *Montana Electronic Records Initiative* Strategic Plan prepared by the Electronic Records and Information Management Steering Committee, September 2008 as a starting point.

(ECM) is the strategies, methods and tools used to capture, manage, store, preserve, and deliver content and documents related to organizational processes. ECM tools and strategies allow the management of an organization's unstructured information, wherever that information exists.