

**CHILDREN, FAMILIES, HEALTH, AND HUMAN SERVICES  
INTERIM COMMITTEE**

***Draft Work Plan for the 2011-12 Interim***

by

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## **INTRODUCTION AND OVERVIEW**

The Children, Families, Health, and Human Services Interim Committee (Committee) is one of seven interim committees established in law and required to meet between the end of one regular legislative session and the beginning of the next. State law sets out the duties and responsibilities for interim committees, as follows:

- conducting interim studies as assigned;
- proposing bills and resolutions the committee believes should be presented to the next Legislature; and
- reviewing administrative rules, programs, and legislation for agencies within the committee's jurisdiction.

The Legislative Council assigned two studies to the Committee for the 2011-12 interim:

- House Joint Resolution 8, a study of childhood hunger in Montana; and
- Senate Joint Resolution 30, a study of childhood health trauma.

The Committee also is responsible under state law for monitoring the Department of Public Health and Human Services (DPHHS), the largest agency in state government.

This work plan details the interim study and the agency oversight duties assigned to the Committee this interim, which effectively runs from June 2011 through August 2012. The work plan also discusses other activities the Committee may undertake. The work plan includes:

- a matrix to help the Committee determine the level of involvement it would like to have in both its interim study responsibilities and its DPHHS oversight duties, beginning on Page 9;
- a list of topics for which the Committee may want additional information during the interim, beginning on Page 11; and
- a proposed schedule of activities for each Committee meeting, beginning on Page 13.

## **INTERIM STUDY ACTIVITIES**

At its May 13, 2011, meeting, the Legislative Council assigned the following study resolutions to the Committee:

- HJR 8, which requires a study of childhood hunger in Montana. The study resolution suggests that the Committee review existing programs that seek to reduce hunger, examine and recommend ways that communities and organizations may identify gaps in their services and work together to close the gaps, and consider policies that may reduce childhood hunger, encourage public-private partnerships, and raise awareness about ways to reduce hunger.
- SJR 30, which requires a study of promising and evidence-based practices for the prevention of childhood trauma. The study resolution suggests that the Committee compile data on the prevalence of childhood traumatic stress, evaluate the effectiveness of current trauma prevention and mitigation efforts, identify communities most in need of such efforts, and identify steps that policymakers may take to reduce childhood trauma.

Separate draft study plans outline the proposed activities for each study.

A third highly ranked study of ways to make the Medicaid program more cost effective and efficient was not assigned to an interim committee. Instead, the Legislative Council decided that the key elements of that study would be covered by the House Bill 642 study of efficiency in government. The HB 642 study will be conducted by a select committee.

**Action Items:** (1) *Discuss the assigned studies and the proposed study plans.* (2) *Determine the amount of Committee time to devote to each study, using the matrix provided in Appendix A.* (3) *Determine whether to schedule time for reports to the Committee on aspects of the HB 642 study related to Medicaid or DPHHS.*

## **AGENCY OVERSIGHT**

The Department of Public Health and Human Services has more than 3,100 employees throughout the state and is responsible for providing public health services to all Montanans. It also offers a wide array of assistance to vulnerable Montanans, including children and the elderly, needy, disabled, abused, neglected, or mentally ill.

The department is organized into 11 divisions and operates six different institutions:

- the Montana Developmental Center in Boulder, which serves developmentally disabled individuals with high-level needs;
- the Montana State Hospital at Warm Springs, for adults with mental illness who are ordered to receive evaluations or treatment there;

- the Montana Chemical Dependency Center in Butte, an inpatient treatment center for adults who have been diagnosed as having an addiction to drugs or alcohol or who suffer co-occurring addiction and mental illness;
- the Mental Health Nursing Care Center in Lewistown, a long-term care facility for people who have a mental disorder, require a level of care that is not available in a community setting, and who cannot benefit from the treatment services available at the State Hospital; and
- the Eastern Montana Veterans' Home in Glendive and the Montana Veterans' Home in Columbia Falls, for veterans and their spouses who need skilled, intermediate-level nursing care or who suffer from Alzheimer's disease.

The Committee has several duties, set out in 5-5-215, MCA, in fulfilling its oversight responsibilities for DPHHS. Each of these duties is discussed below.

### **Rule Review**

The Committee's legal staff routinely reviews and summarizes DPHHS rulemaking notices and will provide the Committee with information on proposed and adopted rules, with particular attention to any rules considered to be out of compliance with legislative intent. The Montana Administrative Procedure Act (MAPA) allows interim committees to:

- obtain an agency's rulemaking records, to review them for compliance;
- submit written recommendations to the agency for the adoption, amendment, or rejection of a rule;
- require that a rulemaking hearing be held;
- participate in proceedings; and
- review the conduct of administrative proceedings.

**Action Item:** *The Committee should decide the level of involvement it would like to have in the rule review process, using the matrix provided in Appendix A.*

### **Program Monitoring**

The Committee is required to monitor DPHHS operations with specific attention to:

- identifying issues likely to require future legislative action;
- identifying opportunities for improving the existing laws governing the agency's operation and programs;

- determining whether experiences that Montanans have had with the agency may be improved through legislative action;
- reviewing proposed agency legislation; and
- reviewing other materials relevant to the Committee's oversight of DPHHS.

**Action Item:** *The Committee should decide the level of oversight and review it would like to provide for DPHHS activities, using the matrix provided in Appendix A.*

**Required Reports**

DPHHS and other agencies are required by law to present various reports to the Children and Families Committee. The 2011 Legislature approved bills requiring reports on the following topics this interim:

- the preservation needs for any DPHHS-owned heritage properties (SB 3);
- DPHHS efforts related to the Parents as Scholars Program that is available to Temporary Assistance for Needy Families (TANF) recipients (SB 385);
- the number and types of complaints filed with the Board of Medical Examiners over physician practices in providing written certification for use of marijuana for a debilitating medical condition (HB 82);
- the costs and benefits of creating a statewide database of health insurance claims filed by all insured Montanans, based on an analysis conducted by the state Insurance Commissioner and an advisory committee (HB 573); and
- how health insurance companies treat cancer patients who are eligible for clinical cancer trials (HB 615). The state Insurance Commissioner is to conduct the study and provide the Committee with a report; the Committee is to consider whether legislation is needed to ensure equitable treatment of cancer patients involved in clinical trials.

In addition, DPHHS is required to provide continuing reports to the Committee on:

- the out-of-state placement of children with mental health needs;
- the use of the children's system of care account, which was created in 2007 to pay for services to at-risk children in the least restrictive and most appropriate setting; and
- the suicide reduction plan that is to be developed each biennium as part of the suicide prevention program authorized by the Legislature in 2007.

Staff will schedule presentations on these and any other required or relevant reports into

the Committee's regular meetings as the reports are completed.

### **Review of Draft Legislation**

The interim committee process allows for an early review of agency-requested legislation. Interim committees typically authorize the drafting of many state agency bills in advance of the November election. This process frees up time for the Legislative Services Division to concentrate on legislator bill draft requests after the election. Agency bills drafted as a result of this process must be introduced before the 2013 legislative session begins and are usually among the first bills scheduled for hearings.

State agencies typically submit their legislative proposals to the Governor's Office for review and approval by June 2012, although the bills often are not fully drafted at that point. The Committee will review the proposals at its June or August 2012 meeting.

### **OTHER INTERIM MONITORING**

The 2011 Legislature passed two bills that will require the Committee to extend its usual agency oversight responsibilities.

- SB 423 revises the laws related to use of marijuana for debilitating medical conditions. The bill specifically requires the Committee to monitor the marijuana registry program operated by DPHHS and other matters related to the new law. It also requires the Committee to identify issues that may need future legislative attention and develop legislation for the next regular session of the Legislature.
- HB 142 requires all interim committees to review the statutorily established advisory councils and required reports of the agencies they oversee to determine whether any of the councils or reports should be eliminated.

The Committee will need to devote a portion of at least one meeting to the review required under HB 142 and may decide to allocate more time to the review, if desired.

The Committee may want to devote time at each meeting for the SB 423 monitoring, in large part because the law:

- makes numerous changes to the 2004 initiative that allowed for the medical use of marijuana;
- is currently being challenged on constitutional grounds in state district court; and
- is the subject of an initiative attempt to place the law on the 2012 ballot for approval by voters and to suspend the law until that vote takes place.

Staff will provide the Committee with updates and schedule presentations as requested to allow the Committee to fulfill the oversight duties required under HB 142 and SB 423.

**Action Items:** *(1) Discuss and determine the amount of time to devote to the HB 142 and SB 423 requirements, using the matrix provided in Appendix A. (2) Discuss the Committee's preferred approach to these oversight duties.*

If time allows, the Committee may also undertake additional activities to follow health and human services issues, as noted below.

### **Ongoing Issues of Interest**

The Committee may want to receive periodic written or oral updates on topics that were the subject of recent legislation or on issues that may emerge during the interim. In addition, the 2011 Legislature passed SJR 26, which identified issues that the joint appropriations subcommittees believed warranted interim monitoring. The Legislative Fiscal Division will be reviewing those items, and the Committee may want to follow up on reports completed by the Division that are related to DPHHS.

A list of topics that the Committee may be interested in following is provided in Appendix B, beginning on Page 11. The list gives a short description of the topic and the reason it was included on the list; it also provides room for other ideas from Committee members.

**Action Items:** *(1) Discuss the list of topics and determine what type of activity, if any, the Committee would like to pursue for each item. (2) Determine whether to add other topics to the list.*

### **Member Issues**

At any time during the interim, members may seek additional information from staff or other parties on issues that fall within the Committee's jurisdiction. These may be issues brought up by constituents, issues that are emerging in Montana or other states as items of concern or interest involving health and human services, or any other items that members would like to review.

If the full Committee is not interested in pursuing an item, an individual Committee member may submit a research request. Under rules adopted by the Legislative Council, a staff member may work a maximum of 16 hours on a research request that is not included in the Committee's work plan, unless the presiding officer of the interim committee approves additional research time.

### **Staff Recommendation for Additional Activities**

Committee staff will keep tabs on DPHHS issues, as well as other health and human service issues that may be of interest to the Committee. Staff will periodically provide informational material for the Committee's review and consideration.

## **MEETING SCHEDULE**

Following is a tentative meeting schedule for the interim that proposes 10 meeting days, including the organizational meeting. If the Committee forms any subcommittees, money must be allocated from the budget to cover those costs, and the number of meeting days for the full Committee may be reduced, as a result.

Committee members may change the dates or the number of meetings, within the budget, to better reflect their wishes for the interim.

Appendix C, beginning on P. 15, provides an overview of the suggested activities for each of the meeting dates.

Proposed Meeting Schedule

Monday	June 20, 2011
Monday	Sept. 19, 2011
Monday	Nov. 14, 2011
Monday	Jan. 23, 2012
Monday/Tuesday	March 19-20, 2012
Monday	May 14, 2012 (optional)**
Monday	June 25, 2012
Monday/Tuesday	Aug. 20-21, 2012

**TIME ALLOCATION**

The CFHHS Work Plan Decision Matrix on Pages 9 and 10 provides a list of the Committee's duties, with options for the level of involvement that Committee members would like to have with each topic. The options with asterisks would result in a breakdown of Committee time approximately as follows, assuming 72 hours of meeting time.

<b>Item</b>	<b>Description</b>	<b>Time Allocation</b>
HJR 8 Study	Childhood hunger	28% (20.5 hours)
SJR 30 Study	Childhood trauma	24% (17.5hours)
Statutory Oversight	Agency monitoring, required reports, rule review, legislation review	25% (18 hours)
SB 423 Monitoring	Monitoring of SB 423 implementation and drafting of legislation for 2013 Legislature	16% (12 hours)
HB 142 Review	Reviewing statutorily required advisory councils and reports	4% (3 hours)

If Committee members wish to devote more or less time to any of the items, the percentages in the table above would change accordingly in the final work plan.

## APPENDIX A: CFHHS WORK PLAN DECISION MATRIX

<b>Rule Review:</b> <i>Decide the level of involvement the Committee would like to have in the rule review process.</i>		
<p><b><u>Minimal Involvement*</u></b></p> <ul style="list-style-type: none"> <li>◆ Receive brief written descriptions of each proposed or adopted rule prior to meetings</li> <li>◆ Legal staff will note issues of concern</li> </ul>	<p><b><u>Moderate Involvement</u></b></p> <ul style="list-style-type: none"> <li>◆ Receive brief written descriptions of each proposed or adopted rule prior to meetings</li> <li>◆ Legal staff will note issues of concern</li> <li>◆ Committee review of any topics of concern or any rule that a Committee member wants placed on the agenda</li> </ul>	<p><b><u>Significant Involvement</u></b></p> <ul style="list-style-type: none"> <li>◆ Receive a report from legal staff at each meeting on all proposed rules and any issues of concern; OR</li> <li>◆ Receive copies of rules from agencies for personal review</li> <li>◆ Seek public comment on rules of legislative concern</li> </ul>
<b>Agency Monitoring:</b> <i>Decide the level of DPHHS oversight and review the Committee would like to provide.</i>		
<p><b><u>Minimal Involvement</u></b></p> <ul style="list-style-type: none"> <li>◆ DPHHS presentation on any statutorily required report</li> <li>◆ Receive a written update of DPHHS activities in a pre-meeting mailing; Committee members could designate topics on which they would like further information at a future meeting</li> </ul>	<p><b><u>Moderate Involvement*</u></b></p> <ul style="list-style-type: none"> <li>◆ DPHHS presentation on any statutorily required report</li> <li>◆ Receive an agency update from DPHHS officials at each meeting</li> <li>◆ Request additional updates based on topics identified in Appendix B, by DPHHS, or by constituents</li> </ul>	<p><b><u>Significant Involvement</u></b></p> <ul style="list-style-type: none"> <li>◆ DPHHS presentation on any statutorily required report</li> <li>◆ Presentations from two or three DPHHS divisions at each meeting</li> <li>◆ Request follow-up reports based on topics identified in Appendix B, by DPHHS, or by constituents</li> </ul>
<b>Legislation Review:</b> <i>Decide the level of oversight and review for DPHHS legislation.</i>		
<p><b><u>Minimal Involvement*</u></b></p> <ul style="list-style-type: none"> <li>◆ Hear a DPHHS presentation on proposed agency bills; authorize pre-drafting of bills</li> </ul>		
<b>HB 142 Review:</b> <i>Decide the level of review to conduct under HB 142 (advisory councils and required reports).</i>		
<p><b><u>Minimal Involvement</u></b></p> <ul style="list-style-type: none"> <li>◆ Review a briefing paper on advisory councils and reports required by law</li> <li>◆ Draft legislation, if desired</li> </ul>	<p><b><u>Moderate Involvement*</u></b></p> <ul style="list-style-type: none"> <li>◆ Review a briefing paper on advisory councils and reports required by law</li> <li>◆ Schedule time for DPHHS staff to discuss the councils and their work</li> <li>◆ Draft legislation, if desired</li> </ul>	<p><b><u>Significant Involvement</u></b></p> <ul style="list-style-type: none"> <li>◆ Review a briefing paper on advisory councils and reports required by law</li> <li>◆ Schedule time for DPHHS staff to discuss the councils and their work</li> <li>◆ Review additional advisory entities and their responsibilities</li> <li>◆ Draft legislation, if desired</li> </ul>
<b>SB 423 Monitoring:</b> <i>Decide the level of monitoring to conduct related to SB 423 (Montana Marijuana Act).</i>		
<p><b><u>Minimal Involvement</u></b></p> <ul style="list-style-type: none"> <li>◆ Request written reports from DPHHS on implementation, as needed</li> <li>◆ Staff updates on related issues, as needed</li> </ul>	<p><b><u>Moderate Involvement</u></b></p> <ul style="list-style-type: none"> <li>◆ Schedule regular presentations by DPHHS and other stakeholders to hear about implementation and related issues</li> <li>◆ Staff updates on related issues</li> </ul>	<p><b><u>Significant Involvement*</u></b></p> <ul style="list-style-type: none"> <li>◆ Schedule regular presentations by DPHHS and other stakeholders to hear about implementation and related issues</li> <li>◆ Staff updates on related issues</li> <li>◆ Identify issues in need of legislative attention in 2013 and draft legislation</li> </ul>

**Interim Studies:** *Discuss the assigned studies and proposed study plans. Determine the amount of Committee time to devote to each study.*

**HJR 8: Childhood hunger**

**Option A**

- ◆ Staff research into selected issues identified in the study resolution
- ◆ Staff meetings with stakeholders

**Deliverables**

- ◆ Background briefing papers on topics identified in study resolution
- ◆ Final report with findings; public comment on report
- ◆ Follow-up activities as requested by the Committee, including draft legislation if desired

**Option B\***

- ◆ Staff research on selected issues identified in the study resolution
- ◆ Staff attendance at relevant stakeholder meetings, as appropriate
- ◆ Staff monitoring of changes in programs related to alleviating childhood hunger

**Deliverables**

- ◆ Background briefing papers on childhood hunger issues as selected by the Committee
- ◆ Panel presentations on topics selected by the Committee members
- ◆ Draft legislation
- ◆ Final report

**Option C**

- ◆ Staff research into all issues identified in the study resolution
- ◆ Staff attendance at relevant stakeholder meetings, as appropriate

- ◆ Staff monitoring of changes in programs related to alleviating childhood hunger

- ◆ Additional items as identified by the Committee

**Deliverables**

- ◆ Background briefing papers on topics identified by the study resolution and by Committee members or stakeholders
- ◆ Panel presentations on topics identified by the study resolution, Committee members, or stakeholders
- ◆ Draft legislation
- ◆ Final report

**SJR 30: Childhood health trauma**

**Option A**

- ◆ Staff research into selected issues identified in the study resolution
- ◆ Staff meetings with stakeholders

**Deliverables**

- ◆ Background briefing papers on topics identified in study resolution
- ◆ Final report with findings; public comment on report
- ◆ Follow-up activities as requested by the Committee, including draft legislation if desired

**Option B\***

- ◆ Staff research on selected issues identified in the study resolution
- ◆ Staff attendance at relevant stakeholder meetings, as appropriate
- ◆ Staff monitoring of existing programs related to preventing childhood trauma and mitigating its effects

**Deliverables**

- ◆ Background briefing papers on selected issues identified in the study resolution
- ◆ Panel presentations on topics selected by the Committee members
- ◆ Draft legislation
- ◆ Final report

**Option C**

- ◆ Staff research into all issues identified in the study resolution
- ◆ Staff attendance at relevant stakeholder meetings, as appropriate

- ◆ Staff monitoring of existing programs related to preventing childhood trauma and mitigating its effects

- ◆ Additional items as identified by the Committee

**Deliverables**

- ◆ Background briefing papers on topics identified in the study resolution and by Committee members or stakeholders
- ◆ Panel presentations on topics identified by the study resolution, Committee members, or stakeholders
- ◆ Draft legislation
- ◆ Final report

## APPENDIX B: Topics for CFHHS Consideration

The following list does not include reports that are required by law. Committee activities related to the following topics could include presentations, staff briefing papers, or other items as requested by the Committee. Suggested dates are subject to Committee action and DPHHS availability.

<b>Topic: Children's Issues</b>	<b>Reason</b>	<b>Activity</b>	<b>Date</b>
Healthy Montana Kids Program	Voters approved I-155 in 2008, to increase the number of children eligible for state-funded health insurance programs. Monitor enrollment changes and trends. Also an SJR 26 topic.		Ongoing
Autism Services	DPHHS has created a program to provide intensive services to a limited number of autistic children and also funded an autism group home. The 2009 Legislature mandated insurance coverage of services to autistic children. Follow up on use of the state autism programs and any observable changes in insurance coverage. Also an SJR 26 topic.		Nov. 2011
Foster Care: Extended Family Member Contacts	The 2011 Legislature passed HB 74, allowing DPHHS to locate extended family members and share information when children are placed in out-of-home care. Follow up to determine frequency and results of such contacts.		Spring 2012
Foster Care Caseloads	SJR 26 topic		Spring 2012
<b>Topic: Health Care</b>	<b>Reason</b>	<b>Activity</b>	<b>Date</b>
Prescription Drug Registry	The 2011 Legislature approved HB 83, to create a prescription drug registry. Receive an update from the Board of Pharmacy after registry is created.		Spring 2012
<b>Topic: Medicaid</b>	<b>Reason</b>	<b>Activity</b>	<b>Date</b>
Medicaid Managed Care	The 2011 Legislature approved SB 351, establishing procedures that must be followed before DPHHS enters into any Medicaid managed care contract. Follow developments related to this process.		As Needed
Medicaid Buy-In Program	The 2009 Legislature authorized the extension of Medicaid benefits to some disabled workers who would otherwise earn too much to qualify for Medicaid. Report on use and cost of the program.		Fall 2011
Medicaid Eligibility Determination in a Health Insurance Exchange	SJR 26 topic		

<b>Topic: Medicaid (cont.)</b>	<b>Reason</b>	<b>Activity</b>	<b>Date</b>
Evaluation of a Single System to Determine Medicaid Eligibility	SJR 26 topic		
Costs of Medicaid Expansion under PPACA	SJR 26 topic		
<b>Topic: Mental Health</b>	<b>Reason</b>	<b>Activity</b>	<b>Date</b>
Mental Health Legislation	The 2009 Legislature approved three bills to create capacity within communities or regions to provide crisis and short-term inpatient treatment services to people with mental health needs. Continue to follow implementation. Also an SJR 26 topic.		January 2012
Monitor Children's Mental Health Providers	SJR 26 topic		
<b>Topic: Public Assistance</b>	<b>Reason</b>	<b>Activity</b>	<b>Date</b>
TANF Suspensions	The 2011 Legislature passed SB 366, requiring a 30-day suspension of TANF benefits when an adult family member voluntarily quits a job. Follow up on how frequently suspensions occur.		Spring 2012
Monitor Caseloads for SNAP, Medicaid, TANF, LIEAP, and Child Care	SJR 26 topic		Ongoing
<b>Topic: Other Topics as Identified by SJR 26</b>		<b>Activity</b>	<b>Date</b>
Implementation of broad-based budget reductions and effect on operations			
Evaluation of the impacts of the economy on DPHHS workload and programs			
Implementation of Human and Community Services Division budget and personal services reductions			
Information technology impacts of implementing PPACA			
<b>Topic: Other Topics as Identified by Committee Members</b>		<b>Activity</b>	<b>Date</b>

**APPENDIX C: CFHHS Meeting Plan Summary**

Following is a tentative schedule of Committee activities for each of the meetings planned for the 2011-12 interim.

Date	Activity	Tasks/Policy Decisions
June 2011	<ul style="list-style-type: none"> <li>➤ Organizational</li> <li>➤ Agency Monitoring</li> <li>➤ Assigned Studies</li> <li>➤ SB 423 Monitoring</li> </ul>	<ul style="list-style-type: none"> <li>◆ Elect officers</li> <li>◆ Review, adopt work plan</li> <li>◆ Review, adopt meeting dates</li> <li>◆ Rule review</li> <li>◆ Report from DPHHS</li> <li>◆ Review, adopt plan for HJR 8 study</li> <li>◆ Review, adopt plan for SJR 30 study</li> <li>◆ Status update</li> </ul>
September 2011	<ul style="list-style-type: none"> <li>➤ Agency Monitoring</li> <li>➤ Assigned Studies</li> <li>➤ SB 423 Monitoring</li> <li>➤ Other Issues</li> </ul>	<ul style="list-style-type: none"> <li>◆ Rule review as necessary</li> <li>◆ DPHHS presentations as necessary/requested</li> <li>◆ HJR 8: Childhood Hunger               <ul style="list-style-type: none"> <li>◇ Staff briefing paper on existing programs for reducing childhood hunger</li> <li>◇ Panel presentations on gaps and barriers in existing programs</li> </ul> </li> <li>◆ SJR 30: Childhood Trauma               <ul style="list-style-type: none"> <li>◇ Staff briefing paper on prevalence of childhood trauma</li> <li>◇ Panel presentations on trauma-related issues and Montana communities with high prevalence rates</li> </ul> </li> <li>◆ Status update</li> <li>◆ Update on topics of interest, as requested</li> </ul>
November 2011	<ul style="list-style-type: none"> <li>➤ Agency Monitoring</li> <li>➤ Assigned Studies</li> <li>➤ SB 423 Monitoring</li> <li>➤ Other Issues</li> </ul>	<ul style="list-style-type: none"> <li>◆ Rule review as necessary</li> <li>◆ DPHHS presentations as necessary/requested</li> <li>◆ HJR 8: Childhood Hunger               <ul style="list-style-type: none"> <li>◇ Staff briefing papers on community programs</li> <li>◇ Panel presentations</li> <li>◇ Committee direction on further analysis or presentations</li> </ul> </li> <li>◆ SJR 30: Childhood Trauma               <ul style="list-style-type: none"> <li>◇ Staff briefing paper inventorying existing programs</li> <li>◇ Panel presentations on interventions, impacts</li> </ul> </li> <li>◆ Status update</li> <li>◆ Update on topics of interest, as requested</li> </ul>

<b>Date</b>	<b>Activity</b>	<b>Tasks/Policy Decisions</b>
January 2012	<ul style="list-style-type: none"> <li>➤ Agency Monitoring</li>   <li>➤ Assigned Studies</li>         <li>➤ SB 423 Monitoring</li> <li>➤ Other Issues</li> </ul>	<ul style="list-style-type: none"> <li>◆ Rule review as necessary</li> <li>◆ DPHHS presentations as necessary/requested</li>   <li>◆ HJR 8: Childhood Hunger <ul style="list-style-type: none"> <li>◇ Legislative Fiscal Division presentation</li> <li>◇ Panel presentations</li> <li>◇ Issue identification/policy direction</li> </ul> </li>   <li>◆ SJR 30: Childhood Trauma <ul style="list-style-type: none"> <li>◇ Overview of promising and evidence-based practices</li> <li>◇ Related panel presentations</li> <li>◇ Issue identification/policy direction</li> </ul> </li>   <li>◆ Status update</li> <li>◆ Update on topics of interest, as requested</li> </ul>
March 2012	<ul style="list-style-type: none"> <li>➤ Agency Monitoring</li>       <li>➤ Assigned Studies</li>       <li>➤ SB 423 Monitoring</li> <li>➤ Other Issues</li> </ul>	<ul style="list-style-type: none"> <li>◆ Rule review as necessary</li> <li>◆ DPHHS presentations as necessary/requested</li> <li>◆ HB 142 Review <ul style="list-style-type: none"> <li>◇ Staff briefing paper</li> <li>◇ DPHHS presentation</li> <li>◇ Committee direction</li> </ul> </li>   <li>◆ HJR 8: Childhood Hunger <ul style="list-style-type: none"> <li>◇ Panel presentations as requested</li> <li>◇ Further refine policy issues and options</li> </ul> </li>   <li>◆ SJR 30: Childhood Trauma <ul style="list-style-type: none"> <li>◇ Panel presentations as requested</li> <li>◇ Further refine policy issues and options</li> </ul> </li>   <li>◆ Status update</li> <li>◆ Updates on topics of interest, as requested</li> </ul>
May 2012 (Optional Meeting)	<ul style="list-style-type: none"> <li>➤ Agency Monitoring</li>   <li>➤ Assigned Studies</li>       <li>➤ SB 423 Monitoring</li> <li>➤ Other Issues</li> </ul>	<ul style="list-style-type: none"> <li>◆ Rule review as necessary</li> <li>◆ DPHHS presentations as necessary/requested</li>   <li>◆ HJR 8: Childhood Hunger <ul style="list-style-type: none"> <li>◇ Review of draft legislation or other materials</li> <li>◇ Additional policy direction as needed</li> </ul> </li>   <li>◆ SJR 30: Childhood Trauma <ul style="list-style-type: none"> <li>◇ Review of draft legislation or other materials</li> <li>◇ Additional policy direction as needed</li> </ul> </li>   <li>◆ Status update</li>   <li>◆ Direction on CFHHS legislation not related to studies</li> <li>◆ Updates on topics of interest, as requested</li> </ul>

Date	Activity	Tasks/Policy Decisions
June 2012	<ul style="list-style-type: none"> <li>➤ Agency Monitoring</li>   <li>➤ Assigned Studies</li>   <li>➤ SB 423 Monitoring</li>   <li>➤ Other Issues</li> </ul>	<ul style="list-style-type: none"> <li>◆ Rule review as necessary</li> <li>◆ DPHHS presentations as necessary/requested</li> <li>◆ Preliminary presentation of agency legislation</li>   <li>◆ HJR 8: Childhood Hunger <ul style="list-style-type: none"> <li>◇ Review of draft legislation or other materials</li> <li>◇ Additional policy direction as needed</li> </ul> </li>   <li>◆ SJR 30: Childhood Trauma <ul style="list-style-type: none"> <li>◇ Review of draft legislation or other materials</li> <li>◇ Additional policy direction as needed</li> </ul> </li>   <li>◆ Status update</li>   <li>◆ Review of draft legislation requested to date</li> <li>◆ Updates on topics of interest, as requested</li> </ul>
August 2012	<ul style="list-style-type: none"> <li>➤ Agency Monitoring</li>   <li>➤ Assigned Studies</li>   <li>➤ SB 423 Monitoring</li>   <li>➤ Other Issues</li> </ul>	<ul style="list-style-type: none"> <li>◆ Rule review as necessary</li> <li>◆ DPHHS presentations as necessary/requested</li> <li>◆ Final action on DPHHS legislative requests</li>   <li>◆ HJR 8: Childhood Hunger <ul style="list-style-type: none"> <li>◇ Final action on bill drafts or other study-related items</li> </ul> </li>   <li>◆ SJR 30: Childhood Trauma <ul style="list-style-type: none"> <li>◇ Final action on bill drafts or other study-related items</li> </ul> </li>   <li>◆ Status update</li>   <li>◆ Review/approval of draft final report or outline</li> <li>◆ Final action on any non-study bill drafts</li> </ul>