

*State Administration and Veterans' Affairs Interim Committee  
For August 20, 2013, Work Session on Study Plans*

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**WORK PLAN PRIORITIES:  
BASED ON SAVA ACTION, JUNE 11, 2013**

Interim Activity	Priority as % of Time	Comments
Assigned studies (65%)		
HJR 1 - study Office of Commissioner of Political Practices	40%	Study ranked 3rd out of 17 in legislative poll
SJR 14 - study combining primary and school elections	25%	Study ranked 14th out of 17 in legislative poll
Statutory oversight duties (30%)		
Retirement plan issues	20%	Monitoring implementation of "pension fix" bills and performing other pension oversight responsibilities.
Agency bill review for drafting	5%	Statute requires agencies to present their legislative proposals to the Committee in order for the bill draft request to be submitted.
Rule review	2%	Statute requires rule review be a topic on each agenda.
Review of required reports	2%	10 reports are required to be made to SAVA. These can be submitted in writing or presented at a Committee meeting.
Program monitoring	1%	Some agency activities may be of interest as an "emerging issue".
Other issues SAVA may wish to monitor (5%)		
HJR 17 - Pay plan study updates	2%	HJR 17 ranked 1st in the poll and requests a study of the state's pay plans. It has been assigned to the LFC,
HJR 2 - Electronic records study updates	1%	HJR 2 ranked 11th of 17. It requests a study of electronic records management by state and local government, including school districts. It was assigned to the Education and Local Government Interim Committee. The Secretary of State is the records manager for state government.
HJR 30 - Study of benefits available to veterans	2%	HJR 30 ranked last in the poll. It requests an inventory of all special benefits available to active members of the military and veterans. The Legislative Council chose not to assign this as an interim study but to handle this as an information request with reports to interested interim committees.
<b>TOTAL TIME</b>	<b>100%</b>	

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Instructions to Staff given June 11, 2013

- G The actual allocation of committee time between SAVA's assigned studies will be done at the next meeting after SAVA has additional information on SJR 14, and specific information on previous legislative work related to combining primary and school elections.
  
- G At a future meeting there will be an update to the committee on the HJR 17 pay plan study that will include a briefing from the Department of Administration on union negotiations.
  
- ✓ The committee will receive a briefing from the Department of Administration on the state employee health care clinic and its costs. (*August 20, 2013, agenda. Done*)

### ADOPTED SAVA MEETING DATES

2013

- July 11 (Thurs) - *organizational, agency background, set priorities*
- August 20 (Tues) - *HJR 1 and SJR 14, adopt study plans*
- October 24 (Thurs) - *work on assigned studies*
- December 10 (Tues) - *work on assigned studies*

2014

- February 6 (Thurs) - *work on assigned studies*
- April 8 (Tues) - *work on assigned studies*
- June 5 (Thurs) - *agency legislative proposals*
- August 12 (Tues) - *finalize HR1 and SJR 14 recommendations*
- November 14 (Fri) - *receive pension fund actuarial reports, may be a joint meeting with Legislative Finance Committee, finalize any pension recommendations*

### OTHER KEY MEETING DATES

- September 27, 2013 TRS Board Meeting - Actuarial Report
  - *Sen. Jent and Sen. Lewis to attend for SAVA*
  - LFC to send delegation
  
- October 8, 2013 Board of Investments Meeting
  
- October 11, 2013 PER Board Meeting - Actuarial Reports
  - *Sen. Jent and Sen. Lewis to attend for SAVA*
  - LFC to send delegation
  
- November 19-20 Board of Investments Meeting